U.S. CONGRESSWOMAN

MIKIE SHERRILL

REPRESENTING THE 11TH DISTRICT OF NEW JERSEY

Community Project Funding Resource Guide

Fiscal Year 2023

UNITED STATES
HOUSE OF REPRESENTATIVES

Updated: March 2022

Dear Friend,

I am pleased to share this following resource guide regarding how to request Community Project Funding through the annual appropriations process. This guide is an effort to streamline the process and provide you with the best information available in a clear and concise format. My team and I are committed to creating a fair and equitable process that will be beneficial to New Jersey's 11th Congressional District.

In this guide, you will find an overview of the appropriations process, the Community Project Funding process, answers to many frequently asked questions, contact information, and a brief overview of alternate federal funding sources, including language and programmatic sources.

My team and I are looking for your recommendations on Community Project Funding requests that will benefit those who live and work in New Jersey's Eleventh District. These projects should fill a clear and present need in the community, be administered by local government or eligible nonprofit leadership, and enjoy significant support from the community.

As you prepare your requests, please keep in mind that my office will receive far more Community Project Funding requests than can be fulfilled. As a result, many deserving, appropriate, and eligible projects will not be provided federal assistance in fiscal year 2023 through this process. That is why it is extremely important that every project and requestor pursue other grant and federal/state/local funding opportunities where available. My team and I are here to help you secure this important funding.

Thank you again for your interest in this year's Community Project Funding process. My team is available to answer your questions as needed. I look forward to working with you to bring needed federal resources to New Jersey's Eleventh Congressional District.

Sincerely,

Mikie Sherrill
Member of Congress

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Please submit all **FY 2023 Programmatic or Language Appropriations requests** through my office's programmatic and language appropriations request form at https://sherrill.house.gov/appropriations2023

- ***The deadline to submit a programmatic or language request for FY 2023 is April 18, 2022 at 12:00 PM EST.***

Please submit all **FY 2023 Community Project Funding requests** through my office's Community Projects Funding request form, which you can find at https://sherrill.house.gov/appropriations2023

- ***The deadline to submit a Community Project Funding request is April 18, 2022 at 12:00 PM EST.***

For specific questions, please reach out to my staff by emailing RepSherrillAppropriations@mail.house.gov

Overview of the Appropriations Process

Each year, the United States Congress considers and enacts annual appropriations bills, which provide the federal government with the funding it needs to operate. These bills fund numerous activities, including government operations, medical research, national defense, infrastructure, and education.

It is critical that the federal government invests in the policies and programs that help move our communities, state, and country forward.

You or your organization may submit community project, programmatic and/or language requests. Community Project Funding requests may include funding for projects such as a community center, senior center, recreation center or park, water infrastructure, transportation infrastructure, health care services, education programs, social services, police services or equipment, and other local government projects and programs. Programmatic requests include funding for specific federal programs that are important to you or your organization. Language requests include specific policy directives to federal agencies.

Requests for community projects, programs, and language are due to our office by April 18, 2022 at 12:00 PM EST. You and your organization should begin developing your request in advance to ensure that your request is submitted properly and tailored to the needs of your project. As you develop your request, please feel free to contact my staff and use this resource guide to ensure your project request meets all requirements.

In order to submit a request, please complete the relevant request form on my website at https://sherrill.house.gov/appropriations2023. We cannot guarantee that requests submitted after the deadline noted on my form will be considered. If you have problems or questions while completing these forms, please feel free to contact my staff. My staff is unable to forward request forms to other Congressional or Senate offices.

My team will review each request. The entire appropriations process can take several months. In order to take effect, appropriations bills approved by the House Appropriations Committees must be agreed to by both houses of Congress and signed into law by the President, typically before the end of the fiscal year on September 30th; however, the process often extends beyond this date. Each project request must be for fiscal year 2023 funds only and cannot include a request for multi year funding. However, the performance period for a project funded with amounts provided in fiscal year 2023 will depend on the appropriations account from which it is funded, and may be longer than one year.

Please note that many of the Federal programs eligible for Community Project Funding requests require a State or local match for projects, either by statute or according to longstanding policy. The Committee will not waive these matching requirements for Community Project Funding requests, so it is important that project sponsors are aware of and able to meet matching requirements prior to requesting a project. Note that this does not mean that matching funds must be in-hand prior to requesting a project, but that project sponsors must have a plan to meet such requirements in order for such a project to be viable.

Finally, please note that any project requests selected and submitted by Rep. Sherrill must and will be publicly disclosed, both on our website and on the website of the House Committee on Appropriations. By submitting a request through this portal, you are authorizing our office to post and share the relevant project details.

Overview of the Community Project Funding Process

The House Appropriations Committee will be accepting Community Project Funding requests for Fiscal Year 2023. These requests will be funded through the numerous government funding bills.

I am looking forward to recommending important local projects for federal funding this year. There are a few specific points about this process that I want to highlight.

First, we expect to receive hundreds of requests for funding. Only 15 of those requests may be submitted by each Member of Congress to the Appropriations Committee; of those submitted, there is no guarantee that any will be included in the final bill to receive funding. These requests are all subject to review by the House Appropriations Committee and the budget process outlined in the prior section.

Second, it is important that any request you make satisfies **every** requirement laid out by the House Appropriations Committee. Most importantly, each request must include demonstrated community support. You will be required to submit evidence of community support, including (but not limited to):

- Letters of support from elected community leaders
- Press articles highlighting the need for the specific project
- Resolutions passed by local/county/state governments
- Projects listed on community development plans, state intended use plans, and other publicly available planning documents
- Support from local newspaper editorial boards, etc.

Community Project Funding requests must include the Appropriations bill, the Agency and the Account information from which the project could be funded. Accounts can be found in the applicable Agency, within the applicable Appropriations bill on the following pages.

<u>Additional requirements are listed below:</u>

- A financial disclosure statement from myself certifying that neither my immediate family nor I have any financial interest in the proposed project.
- No funds can be used by for-profit recipients.
- Several Federal programs eligible for Community Project Funding requests require a State or local match for projects either by statute or according to longstanding policy. The Committee will not waive these matching requirements for Community Project Funding requests, so it is important that State and local officials have the ability to meet matching requirements prior to requesting a project. Note: This does not mean that matching funds must be in-hand prior to requesting a project, but that local officials must have a plan to meet such requirements in order for such a project to be viable
- Each project would be funded only for federal FY 2023, which begins on October 1st 2022. However, due to the unpredictable nature of this process, it is possible that the final bill will become law after many FY 2023 budgets for local governments have been enacted. The FY 2022 budget for example was not enacted until March 15, 2022.

Additional information for each specific account is detailed below.

As more information becomes available, this guide will be updated.

Appropriations Bill: Agriculture, Rural Development, Food and Drug Administration

All Community Project Funding requests must meet all applicable eligibility requirements for the program in which the request is made, including all underlying statutory and regulatory requirements (e.g., cost share). Any recipients of CPFs that are funded in the bill will need to apply to USDA for the award. The application will be reviewed for compliance prior to official award, but will not be competitively scored against other applications.

Department of Agriculture

Account: Community Facilities Grants

Grants to purchase, construct, or improve essential community facilities, to purchase equipment, and pay other related project expenses. Essential community facilities include, but are not limited to, healthcare facilities, public facilities, public safety measures, educational services, or other community support services. Examples of eligible projects include medical or dental clinics, towns halls, courthouses, childcare centers, police or fire departments, public works vehicles, or distance learning equipment. Any project must serve a rural area as specified in 7 CFR 3570.53 (rural areas including cities, villages, townships and Federally Recognized Tribal lands with no more than 20,000 residents), and the request must demonstrate community support. Sponsors should ensure that their request provides the fullest description of the project as possible. Submissions should include details on all proposed uses of funds, activities that will occur, timeline, and detailed information on the complete service territory, including median household income of the proposed project.

Please review all program regulations carefully, most notably:

- Cost share requirements: The Community Facilities program has a cost share calculated on a graduated scale. The applicant should be aware of any cost share as documented in 7 CFR 3570.63(b).
- Credit Elsewhere Test: Applicant shall certify they cannot finance the project from their own resources and credit is not otherwise available on reasonable terms from non-Federal sources.

Community Facilities grants generally cannot be used to pay initial operating expenses or annual recurring expenses, refinance existing debt, pay interest, build or repair facilities in non-rural areas, or pay for construction costs of facilities that will be used for commercial rental space.

The State Rural Development Office is a valuable resource to answer program questions, including eligibility.

For fiscal year 2022, the average CPF funding level was just over $1 million. Please note that the Committee will consider higher project requests for fiscal year 2023. However, projects requesting significantly more than that average may be more difficult to fund and funding will depend on program demand and other variables. Any future potential project caps will be determined by the Chair after reviewing the full universe of requests.

Account: **ReConnect Program**

ReConnect broadband pilot grants facilitate broadband deployment in rural areas. Grants funds can be used for the costs of construction, improvement, or acquisition of facilities and equipment needed to provide broadband service to rural areas without sufficient broadband access.

The area must be rural and lack sufficient access to broadband service. A rural area is any area which is not located within a city, town, or incorporated area that has a population of greater than 20,000 inhabitants. Sufficient access to broadband is defined as greater than 90% of any rural area in which households have fixed, terrestrial broadband service delivering at least 25 Mbps downstream and 3 Mbps upstream. Mobile and satellite services will not be considered in making the determination of sufficient access to broadband.

Stand-alone middle-mile projects are not eligible under the ReConnect Program. However, middle-mile facilities are eligible if they are needed to bring sufficient broadband service to all premises in the area.

Sponsors are strongly encouraged to include information in their requests, such as the number of households, businesses, or farms will be served in the area, what the performance of the service to be offered will be, and whether healthcare or educational facilities will be served.

USDA's Rural Development is a valuable resource to answer program questions, including eligibility.

For fiscal year 2022, the average ReConnect CPF award was nearly $2 million. Please note the subcommittee will consider higher project requests for fiscal year 2023. However, projects requesting significantly more than that average may be more difficult to fund and funding will depend on program demand and other variables. Any future potential project caps will be determined by the Chair after reviewing the full universe of requests.

Additionally, when submitting a request, sponsors are reminded that all policies and procedures apply, including environmental and related reviews and the cost share requirement of 25% of the overall project cost. Policies and procedures can be found at https://go.usa.gov/xexPT.

Account: Distance Learning and Telemedicine Grants

The Distance Learning and Telemedicine program (DLT) helps rural residents better utilize the enormous potential of modern telecommunications and the internet for education and healthcare, two critical components of economic and community development. The DLT program helps rural communities acquire the technology and training necessary to connect educational and medical professionals with students, teachers, and patients in rural areas.

Grants may be used for audio and video equipment, broadband facilities that support distance learning or telemedicine (not actual broadband), computer hardware or network components/software, and acquisition of instructional programing.

All requests are subject to all the regulations governing the program which can be found at 7 CFR Part 1734. **The program requires a 15% match** that cannot come from another federal source.

The State Rural Development Office is a valuable resource to answer program questions, including eligibility.

Competitive awards typically range from $50,000 to $1,000,000 and the Committee will consider projects in this range. This a new account for the fiscal 2023 House process; in fiscal year 2022, the average Senate CPF in this account was $359,000. Sponsors are strongly encouraged to provide as much detail as possible on how the award will be utilized, what equipment of service will be acquired and any information on population(s) served. The program is intended to serve rural areas with populations of 20,000 or less.

Account: Agricultural Research Service, Buildings and Facilities

The Agricultural Research Service (ARS) owns and operates laboratories and facilities across the United States. Many of these laboratories/facilities are decades old, have outlived their functional lifespan, and are badly in need of major repairs, renovation, or replacement. Facility requests must be for ARS-owned facilities or for facilities that will enhance ongoing ARS work. Requests can assist in the acquisition of land, construction, repair, improvement, extension, alteration, and purchase of fixed equipment or facilities as necessary to carry out the agricultural research programs of the Department of Agriculture.

Sponsors are strongly encouraged to provide details on the research to be conducted, why the research is a high priority, as well as details on the modernization and why it is critical in carrying out the research.

Requests for ARS-owned facilities will be given priority for funding.

Account: Natural Resources Conservation Service, Conservation Operations

The Natural Resources Conservation Service (NRCS) supports private landowners, conservation districts, and other organizations to conserve, maintain, and improve the Nation's natural resources. Conservation Operations has four major program components: Conservation Technical Assistance, Soil Survey, Snow Survey and Water Supply Forecasting, and Plant Materials Centers. Examples of specific objectives include reduce soil erosion, improve soil health, enhance water supplies, improve water quality, increase wildlife habitat, and reduce damage caused by floods and other natural disasters. Due to the newness of the urban agriculture program, the subcommittee will not consider such proposals this year as part of CPFs in Conservation Operations.

Sponsors are strongly encouraged to provide details on the work to be done, including if the project will conduct surveys, investigations, or research, and if there is a plan to publish the results of any such work. Members should also describe any preventive measures to be taken, such as engineering operations, methods of cultivation, or changes in use of land.

This is a new account for the fiscal year 2023 House process; in fiscal year 2022, the average Senate CPF in this account was $1.1 million. The Committee will consider higher project requests for fiscal year 2023. However, projects requesting significantly more than that average may be more difficult to accommodate and will depend on program demand and other

variables. Any future potential project caps will be determined by the Chair after reviewing the full universe of requests.

Supplemental Required Questions for the Agriculture Subcommittee:

1. The website address of the proposed recipient.
2. If there are additional costs necessary to complete the project, have those been secured?
3. For Rural Development projects, is the project for an eligible purpose and does it meet all eligibility requirements under current law?
4. Does the entity plan to make grants to other entities from the funds provided and if so, to whom?
5. Why is the project a priority for the district? Briefly explain the community benefits.
6. Has any funding for the project been included in any presidential budget and if so, how much, in which fiscal year, and in which agency or agencies and program(s)?
7. Has the project received federal funding before and if so, how much, when, and from which agency or agencies and program(s)?
8. **For ARS B&F only**, what is the estimated start date of the project? How soon could the feasibility/engineering design phase commence? [mm/yy]
9. **For ARS B&F only**, does the project have distinct and separable phases?
10. **For ARS B&F only**, what is the estimated completion date of the project? When does completion of construction occur? [mm/yy]
11. **For ReConnect requests only**, please provide relevant information, such as the number of households, businesses, or farms that would be served, what the performance of the service to be offered will be, and whether healthcare or educational facilities will be served.
12. **For Conservation Operations**, briefly describe how the project will reduce soil erosion, enhance water supplies, improve water quality, increase wildlife habitat, or other objectives that will help conserve, maintain, and improve natural resources.

Appropriations Bill: Commerce, Justice, and Science

Department of Justice

Account: State and Local Law Enforcement Assistance - Byrne Justice Assistance Grant (JAG)

Office of Justice Programs, Byrne JAG Grants assist state, local, and tribal law enforcement efforts to prevent crime, improve the criminal justice system, provide victims' services, and other related activities. Community projects funded under this category must comply with the requirements cited in JAG statutes and be consistent with Justice Department guidance for the program. Below are the links to the Department's guidance and frequently asked questions regarding Byrne-JAG:

https://bja.ojp.gov/program/jag/overview

https://bja.ojp.gov/sites/g/files/xyckuh186/files/media/document/jag-faqs.pdf

The Committee encourages community project funding designed to help improve police-community relations. Historically, the Committee has not funded building construction or renovation as part of community project funding under this account.

The median award in this account for FY 22 was $500,000. Note the Committee may consider similar or higher project amounts for FY 23. Any caps will be determined after reviewing the full universe of requests, and **while there are no guarantees, projects of a modest size are more likely to receive full funding.**

Supplemental Required Questions for Byrne JAG Grant Projects

1. Please describe, with as much specificity as possible, the overall objectives of the proposed project and how the requested funds would be spent to achieve those goals.
2. If a non-profit, is the recipient entity a non-profit organization as described under section 501(c)(3) of the Internal Revenue Code of 1986 and exempt from tax under section 501(a) of such code?
3. Please provide the location of this project, in the format 'City (or County), State'.
4. Is the requested project currently authorized in law?
    a. If yes, please provide a specific legal citation of such authorization.
5. Are the proposed project activities consistent with the activities of the Federal agency? [yes/no]
    a. If yes, please describe how these activities are consistent with the activities of the Federal Agency.
    b. If not, why is the project being requested?
6. Has the project been funded in the past? [yes/no]
    a. If the project has been funded in the past, how much funding has been provided to date?

    b. If the project has been funded in the past, were such funds provided for discrete, severable activities?
7. Please specify any non-Federal sources of funding that have been or are fully anticipated to be applied toward the project, including any dollar amounts and timelines for funding.
8. Is the proposed recipient currently in material non-compliance of a prior grant award made by the proposed Federal funding agency? [yes/no]
9. Recognizing that the Appropriations Committee may not be able to provide the full amount of funding requested, can this project spend a smaller amount of appropriated funds within 12 months of the enactment of the Appropriations Act?
    a. If yes, please provide any details that may be helpful for understanding the scalability of the project.
10. Is this proposed project a priority for the local community? [yes/no]
    a. If the project is not a priority for the local community, why is it being requested?
11. Please describe the current developmental status of this project.
12. What is the estimated impact of this project, e.g. number of jobs created/sustained, number of community members served, other projected impacts?
13. Is the intended recipient a for-profit entity? [yes/no]
14. Are you aware of another Member making a request for this same project? [yes/no]
15. Regarding this request, please provide any additional information that would be useful for the Appropriations Committee to have.
16. Regarding this request, please provide any additional information that would be useful for the Appropriations Committee to have.
17. Is this request consistent with all current statutory and regulatory requirements of Byrne Justice Assistance Grant recipients and subrecipients? [yes/no]
18. Is this project intended to serve primarily youth under age 18? [yes/no]
19. Is this request to fund the acquisition of property or the construction or renovation of a building? [yes/no]
20. Has the intended recipient received any COPS or Byrne-JAG funds at any time in the past ten years? [yes/no]
    a. If yes, in what fiscal years and for what purposes?

Account: Community Oriented Policing Services (COPS) - Technology and Equipment

Funding will be provided for COPS Technology and Equipment (COPS Tech) community project grants for State, local, and tribal law enforcement to develop and acquire effective technologies and interoperable communications that assist in investigating, responding to, and preventing crime, provided that such equipment meets the applicable requirements of the National Institute of Standards and Technology (NIST) Office of Law Enforcement Standards (OLES).

The median award in this account for FY 22 was $520,000. Note the Committee may consider similar or higher project amounts for FY 23. Any caps will be determined after reviewing the full universe of requests, and **while there are no guarantees, projects of a modest size are more likely to receive full funding.**

This funding will allow recipients the opportunity to establish and enhance any of a variety of technical equipment and/or programs to encourage the continuation and enhancement of community policing efforts within their jurisdictions. These projects should help improve police effectiveness and the flow of information among law enforcement agencies, local government service providers, and the communities they serve.

Historically, the Committee has not funded vehicles or building construction or renovation as part of community project funding under this account. Recipients of community project funding under this account may not subgrant to other organizations or agencies.

Below are links for background and contact information for COPS:

https://cops.usdoj.gov/aboutcops

https://cops.usdoj.gov/contactcops

Supplemental Required Questions for COPS Projects

1. Please describe, with as much specificity as possible, the overall objectives of the proposed project and how the requested funds would be spent to achieve those goals.
2. If a non-profit, is the recipient entity a non-profit organization as described under section 501(c)(3) of the Internal Revenue Code of 1986 and exempt from tax under section 501(a) of such code?
3. Please provide the location of this project, in the format 'City (or County), State'.
4. Is the requested project currently authorized in law?
    a. If yes, please provide a specific legal citation of such authorization.
5. Are the proposed project activities consistent with the activities of the Federal agency? [yes/no]
    a. If yes, please describe how these activities are consistent with the activities of the Federal Agency.
    b. If not, why is the project being requested?
6. Has the project been funded in the past? [yes/no]
    a. If the project has been funded in the past, how much funding has been provided to date?
    b. If the project has been funded in the past, were such funds provided for discrete, severable activities?
7. Please specify any non-Federal sources of funding that have been or are fully anticipated to be applied toward the project, including any dollar amounts and timelines for funding.
8. Is the proposed recipient currently in material non-compliance of a prior grant award made by the proposed Federal funding agency? [yes/no]
9. Recognizing that the Appropriations Committee may not be able to provide the full amount of funding requested, can this project spend a smaller amount of appropriated funds within 12 months of the enactment of the Appropriations Act?
    a. If yes, please provide any details that may be helpful for understanding the scalability of the project.

10. Is this proposed project a priority for the local community? [yes/no]
    a. If the project is not a priority for the local community, why is it being requested?
11. Please describe the current developmental status of this project.
12. What is the estimated impact of this project, e.g. number of jobs created/sustained, number of community members served, other projected impacts?
13. Is the intended recipient a for-profit entity? [yes/no]
14. Are you aware of another Member making a request for this same project? [yes/no]
15. Regarding this request, please provide any additional information that would be useful for the Appropriations Committee to have.
16. Is this request to fund the acquisition of property or the construction or renovation of a building? [yes/no]
17. Has the intended recipient received any COPS or Byrne-JAG funds at any time in the past ten years? [yes/no]
    a. If yes, in what fiscal years and for what purposes?

Department of Commerce

Account: NIST Scientific and Technical Research and Services (STRS)

Funding must be for activities consistent with and supportive of NIST's mission and within its authorities, such as STEM education activities, scientific research, or other activities that support American manufacturing and industry.

The median award in this account for FY 22 was $1,250,000. Note the Committee may consider similar or higher project amounts for FY 23. Any caps will be determined after reviewing the full universe of requests, **and while there are no guarantees, projects of a modest size are more likely to receive full funding.**

This account does not fund vehicles or building construction or renovation.

Supplemental Required Questions for NIST STRS

1. Please describe, with as much specificity as possible, the overall objectives of the proposed project and how the requested funds would be spent to achieve those goals.
2. If a non-profit, is the recipient entity a non-profit organization as described under section 501(c)(3) of the Internal Revenue Code of 1986 and exempt from tax under section 501(a) of such code?
3. Please provide the location of this project, in the format 'City (or County), State'.
4. Is the requested project currently authorized in law? If yes, please provide a specific citation of such authorization.
5. Are the proposed project activities consistent with the activities of the Federal agency? [yes/no]
    a. If yes, please describe how these activities are consistent with the activities of the Federal Agency.

    b. If not, why is the project being requested?
6. Has the project been funded in the past? [yes/no]
    a. If the project has been funded in the past, how much funding has been provided to date?
    b. If the project has been funded in the past, were such funds provided for discrete, severable activities?
7. Please specify any non-Federal sources of funding that have been or are fully anticipated to be applied toward the project, including any dollar amounts and timelines for funding.
8. Is the proposed recipient currently in material non-compliance of a prior grant award made by the proposed Federal funding agency? [yes/no]
9. Recognizing that the Appropriations Committee may not be able to provide the full amount of funding requested, can this project spend a smaller amount of appropriated funds within 12 months of the enactment of the Appropriations Act?
    a. If yes, please provide any details that may be helpful for understanding the scalability of the project.
10. Is this proposed project a priority for the local community? [yes/no]
    a. If the project is not a priority for the local community, why is it being requested?
11. Please describe the current developmental status of this project.
12. What is the estimated impact of this project, e.g. number of jobs created/sustained, number of community members served, other projected impacts?
13. Is the intended recipient a for-profit entity? [yes/no]
14. Are you aware of another Member making a request for this same project? [yes/no]
15. Regarding this request, please provide any additional information that would be useful for the Appropriations Committee to have.
16. Has the intended recipient received any competitive grant funding or other funding from NIST at any time in the past ten years? [yes/no]
    a. If yes, in what fiscal years and for what purposes?
17. For any science research project request, please provide the name of the individual who is anticipated to be the Principal Investigator for the research project, as well as a link to such person's curriculum vitae, and a list of this person's peer-reviewed publications related to the topic of the requested research project.

Account: NIST Construction of Research Facilities—Extramural Construction

This account funds the construction and renovation of research facilities, provided that such facilities will be used in a manner that is aligned with and supportive of the mission of NIST. The median award in this account was $10 million in FY 22, but this account was not open to community project funding in the House in FY 22. Note the Committee may consider lower project amounts for FY 23, and any caps will be determined after reviewing the full universe of requests. Given the expectation of limited resources and the large cost of research facilities,

the Committee may not be able to fully fund all requests. **While there are no guarantees, preference will be given to more modest requests.**

Supplemental Required Questions for NIST Construction of Research Facilities

1. Please describe, with as much specificity as possible, the overall objectives of the proposed project and how the requested funds would be spent to achieve those goals.
2. If a non-profit, is the recipient entity a non-profit organization as described under section 501(c)(3) of the Internal Revenue Code of 1986 and exempt from tax under section 501(a) of such code?
3. Please provide the location of this project, in the format 'City (or County), State'.
4. Is the requested project currently authorized in law?
    a. If yes, please provide a specific legal citation of such authorization.
5. Are the proposed project activities consistent with the activities of the Federal agency? [yes/no]
    a. If yes, please describe how these activities are consistent with the activities of the Federal Agency.
    b. If not, why is the project being requested?
6. Has the project been funded in the past? [yes/no]
    a. If the project has been funded in the past, how much funding has been provided to date?
    b. If the project has been funded in the past, were such funds provided for discrete, severable activities?
7. Please specify any non-Federal sources of funding that have been or are fully anticipated to be applied toward the project, including any dollar amounts and timelines for funding.
8. Is the proposed recipient currently in material non-compliance of a prior grant award made by the proposed Federal funding agency? [yes/no]
9. Recognizing that the Appropriations Committee may not be able to provide the full amount of funding requested, can this project spend a smaller amount of appropriated funds within 12 months of the enactment of the Appropriations Act?
    a. If yes, please provide any details that may be helpful for understanding the scalability of the project.
10. Is this proposed project a priority for the local community? [yes/no]
    a. If the project is not a priority for the local community, why is it being requested?
11. Please describe the current developmental status of this project.
12. What is the estimated impact of this project, e.g. number of jobs created/sustained, number of community members served, other projected impacts?
13. Is the intended recipient a for-profit entity? [yes/no]
14. Are you aware of another Member making a request for this same project? [yes/no]
15. Regarding this request, please provide any additional information that would be useful for the Appropriations Committee to have.
16. Please provide a detailed budget and schedule timeline for the planned construction or renovation project associated with this request.
17. Please explain how this project is aligned with the mission of NIST.

Account: **National Oceanic and Atmospheric Administration (NOAA), Operations, Research, and Facilities**

Community project funding for NOAA will only be considered within the Operations, Research, and Facilities account. This account does not fund construction projects, and as such, any such requests will not be considered. Requests for funding will be considered for research, demonstration, or education projects performed by external partners or for prioritizing NOAA internal funds for geographically specific projects. Any such project must be aligned with NOAA's mission and within their existing authorities. The median award in this account for FY 22 was $750,000. Note the Committee may consider similar or higher project amounts for FY 23. Any caps will be determined after reviewing the full universe of requests, **and while there are no guarantees, projects of a modest size are more likely to receive full funding.**

The subcommittee will not entertain requests for community project funding for the Office of Marine and Aviation Operations.

Coastal Zone Management funds are distributed to states on a formula basis and will not be considered for community project funding.

Historically, the Committee has not funded vehicles or building construction or renovation as part of community project funding under this account.

Below are links to the Department's guidance on NOAA:

https://research.noaa.gov/About-Us

https://research.noaa.gov/External-Affairs/Budget

Supplemental Required Questions for NOAA ORF Projects

1. Please describe, with as much specificity as possible, the overall objectives of the proposed project and how the requested funds would be spent to achieve those goals.
2. If a non-profit, is the recipient entity a non-profit organization as described under section 501(c)(3) of the Internal Revenue Code of 1986 and exempt from tax under section 501(a) of such code?
3. Please provide the location of this project, in the format 'City (or County), State'.
4. Is the requested project currently authorized in law?
    a. If yes, please provide a specific legal citation of such authorization.
5. Are the proposed project activities consistent with the activities of the Federal agency? [yes/no]
    a. If yes, please describe how these activities are consistent with the activities of the Federal Agency.
    b. If not, why is the project being requested?
6. Has the project been funded in the past? [yes/no]
    a. If the project has been funded in the past, how much funding has been provided to date?
    b. If the project has been funded in the past, were such funds provided for discrete, severable activities?

7. Please specify any non-Federal sources of funding that have been or are fully anticipated to be applied toward the project, including any dollar amounts and timelines for funding.
8. Is the proposed recipient currently in material non-compliance of a prior grant award made by the proposed Federal funding agency? [yes/no]
9. Recognizing that the Appropriations Committee may not be able to provide the full amount of funding requested, can this project spend a smaller amount of appropriated funds within 12 months of the enactment of the Appropriations Act?
    a. If yes, please provide any details that may be helpful for understanding the scalability of the project.
10. Is this proposed project a priority for the local community? [yes/no]
    a. If the project is not a priority for the local community, why is it being requested?
11. Please describe the current developmental status of this project.
12. What is the estimated impact of this project, e.g. number of jobs created/sustained, number of community members served, other projected impacts?
13. Is the intended recipient a for-profit entity? [yes/no]
14. Are you aware of another Member making a request for this same project? [yes/no]
15. Regarding this request, please provide any additional information that would be useful for the Appropriations Committee to have.
16. Please provide a detailed budget and schedule timeline for the planned construction or renovation project associated with this request.
17. Has the intended recipient received any competitive grant funding or other funding from NOAA at any time in the past ten years? [yes/no]
    a. If yes, in what fiscal years and for what purposes?
18. For any science research project request, please provide the name of the individual who is anticipated to be the Principal Investigator for the research project, as well as a link to such person's curriculum vitae, and a list of this person's peer-reviewed publications related to the topic of the requested research project.

National Aeronautics and Space Administration (NASA)

Account: NASA Safety, Security, and Mission Services

Community project funding under the NASA Safety, Security, and Mission Services (NASA-SSMS) account must be for activities consistent with and supportive of the work of NASA's mission directorates and within the agency's authorities, such as STEM education activities and scientific research. Funding for building construction or renovation projects will not be considered for community project funding.

The median award in this account for FY 22 was $900,000. Note the Committee may consider similar or higher project amounts for FY 23. Any caps will be determined after reviewing the full universe of requests, and **while there are no guarantees, projects of a modest size are more likely to receive full funding.**

Below are links to the Department's guidance on NASA:

https://www.nasa.gov/about/contact/index.html

https://www.nasa.gov/about/index.html

Supplemental Required Questions for NASA Projects

1. Please describe, with as much specificity as possible, the overall objectives of the proposed project and how the requested funds would be spent to achieve those goals.
2. If a non-profit, is the recipient entity a non-profit organization as described under section 501(c)(3) of the Internal Revenue Code of 1986 and exempt from tax under section 501(a) of such code?
3. Please provide the location of this project, in the format 'City (or County), State'.
4. Is the requested project currently authorized in law?
    a. If yes, please provide a specific legal citation of such authorization.
5. Are the proposed project activities consistent with the activities of the Federal agency? [yes/no]
    a. If yes, please describe how these activities are consistent with the activities of the Federal Agency.
    b. If not, why is the project being requested?
6. Has the project been funded in the past? [yes/no]
    a. If the project has been funded in the past, how much funding has been provided to date?
    b. If the project has been funded in the past, were such funds provided for discrete, severable activities?
7. Please specify any non-Federal sources of funding that have been or are fully anticipated to be applied toward the project, including any dollar amounts and timelines for funding.
8. Is the proposed recipient currently in material non-compliance of a prior grant award made by the proposed Federal funding agency? [yes/no]
9. Recognizing that the Appropriations Committee may not be able to provide the full amount of funding requested, can this project spend a smaller amount of appropriated funds within 12 months of the enactment of the Appropriations Act?
    a. If yes, please provide any details that may be helpful for understanding the scalability of the project.
10. Is this proposed project a priority for the local community? [yes/no]
    a. If the project is not a priority for the local community, why is it being requested?
11. Please describe the current developmental status of this project.
12. What is the estimated impact of this project, e.g. number of jobs created/sustained, number of community members served, other projected impacts?
13. Is the intended recipient a for-profit entity? [yes/no]
14. Are you aware of another Member making a request for this same project? [yes/no]
15. Regarding this request, please provide any additional information that would be useful for the Appropriations Committee to have.
16. Is the project intended to serve primarily youth under age 18? [yes/no]

17. Has the intended recipient received any competitive grant funding or other funding from NASA at any time in the past ten years? [yes/no]
    a. If yes, in what fiscal years and for what purposes?
18. For any science research project request, please provide the name of the individual who is anticipated to be the Principal Investigator for the research project, as well as a link to such person's curriculum vitae, and a list of this person's peer-reviewed publications related to the topic of the requested research project.

Appropriations Bill: Defense

The Defense Subcommittee will accept project requests for a state or local government or eligible non-profit recipient in the following accounts:

- **Research, Development, Test, and Evaluation Army**
- **Research, Development, Test, and Evaluation Navy**
- **Research, Development, Test, and Evaluation Air Force**
- **Research, Development, Test, and Evaluation Space Force**
- **Research, Development, Test, and Evaluation Defense-Wide**

Supplemental Required Questions for Defense Projects

1. Provide the name of the specific recipient for the project request and the amount requested for fiscal year 2023.
2. Provide a description of the desired outcome of the project and how it would benefit the Department of Defense.
3. List the line number and Program Element number proposed to fund the project. This information can be found in the budget justification documents that will be posted at https://comptroller.defense.gov/Budget-Materials/.
4. Disclose whether the project is being requested in another bill.
5. State whether the request is a new or existing project; if existing, whether it previously received federal funds; and if so, identify the account, amount of funding, and fiscal year.
6. Provide the total cost of the project.
7. List the required funding in future years and the source of that funding.
8. Determine whether the program could start in a limited capacity if the Appropriations Committee cannot fully fund the request.

Appropriations Bill: Energy and Water Development

The subcommittee will only be considering requests in the following accounts:

- **U.S. Army Corps of Engineers Investigations**
- **U.S. Army Corps of Engineers Construction**
- **U.S. Army Corps of Engineers Mississippi River and Tributaries**
- **U.S. Army Corps of Engineers Operation and Maintenance**
- **U.S. Bureau of Reclamation Water and Related Resources**
- **Department of Energy**
    - **Topics include energy efficiency, renewable energy, sustainable transportation, cybersecurity, energy security, emergency response, electricity, energy storage, nuclear energy, fossil energy, carbon management, and critical minerals**

Guidance Specific to the Corps of Engineers and Bureau of Reclamation

All requests for the Corps of Engineers (Corps) and Bureau of Reclamation (Reclamation) accounts listed above should reflect a funding amount that can be realistically utilized in FY23. This is referred to as the project's "capability" for FY23. All projects will be sent to the relevant agency for technical assistance, including regarding project capability.

Please note that if the sponsor wishes to support a project in the President's budget request at the amount requested in the budget request, that will continue to be a programmatic request. In this case, please fill out the programmatic request form and provide the official name of the project as it appears in the budget request in the "Program Title" line. **If a sponsor supports only the requested amount in the President's budget request, this will not be a CPF request and will not be treated as such by the Subcommittee.**

If the scope of the sponsor's request varies from the President's budget request (i.e. the sponsor is seeking an amount above the budget request amount), then the request must be submitted as a CPF request. In this case, detailed instructions are below.

If the project is not included in the President's budget request, the sponsor must submit it as a CPF request. In this case, please select "Project" as the Request Type and fill out all requested information. Detailed instructions are below.

Please note that for the Corps, the Subcommittee may provide funding for a very limited number of new start projects, if any, in the Investigations, Construction, and Mississippi River and Tributaries accounts. While requests for new starts in these accounts will be accepted, please consider this limitation when making requests.

Please note that for the Corps, the Subcommittee may provide funding for a limited number of Environmental Infrastructure (EI) projects and Continuing Authorities Program (CAP) projects, if any, in the Construction account. While requests for specific projects will be accepted, please consider these limitations when making requests. Please note that for Reclamation, projects authorized under sections 4007, 4009(a), and 4009(c) of the Water Infrastructure Improvements Act for the Nation (WIIN) Act of 2016 (Public Law 114–322) will not be accepted.

Directions for Submitting Corps and Reclamation CPF Requests

The following directions are for Corps and Reclamation CPF requests only. As noted previously, failure to follow these instructions may result in your request not being considered for inclusion. CPF requests will only be accepted for the accounts listed above. Only authorized projects will be considered for funding.

Please note that it is of the utmost importance to provide the official project name **and** the correct project authorization information. If inaccurate information is provided, the Subcommittee may not be able to properly evaluate your request.

To assist you in identifying and providing the Subcommittee with the official project name and project authorization, lists of authorized projects in a searchable PDF format can be found here.

Please locate your authorized Corps or Reclamation project and use the official project name as it appears in these lists. Once you locate the name of your project, you will also need to provide to the Subcommittee the Public Law and section of the law that authorizes your project, and enter it into the database in the appropriate place (as a response to a supplemental question). (example: P.L. 110–114, Section 1401).

If you are not able to find your authorized Corps project in the authorized project list, or if you have difficulty finding the authorization information, contact your local Corps District office to obtain this information. If you are not able to find your authorized Reclamation project in the authorized project list, or if you have difficulty finding the authorization information, contact your local Reclamation Region office to obtain this information.

Supplemental Required Questions for ACOE and Bureau of Reclamation

1. Which Sub-Account does this project fall under?
    a. Investigations
    b. Construction
    c. Mississippi River and Tributaries
    d. Operation and Maintenance
2. Project Title: This should be the official project name, from the list mentioned above, or found in consultation with your local District or Regional office.
3. Project Description: This should be a brief description of the project and its activities; can be found on the Corps or Reclamation website, or through discussions with your local Corps District or Reclamation Region office.
4. Letter of Community Support: Community engagement and support is crucial in determining which projects are worthy of Federal funding. To that end, please describe or include evidence of community support that were compelling factors in the Member's decision to submit this project request. It is recommended that this be from the non-federal sponsor of the project or the project partner for the project being requested. If there is no official non-federal sponsor or project partner, this can be a letter of support from the community, or evidence of community support. One file only. 10 MB limit. Allowed types: pdf, doc, docx, png, jpg, jpeg, xls, xlsx.

5. Amount Requested for FY23: If the project is included in the President's budget request, the amount requested for FY23 should be only the additional amount above the budget request that you are requesting for the project. (This is a change from last year.) If the project is not included in the President's budget request, the amount requested for FY23 should be the amount you are requesting for the project.
6. FY23 President's Budget Request Amount: If not included in the FY23 President's budget request, write $0.
7. FY22 Enacted Amount: If not included in FY22 enacted legislation or a Corps or Reclamation work plan, write $0. If included in FY22 enacted legislation, the FY22 enacted amount is the total of the President's budget request (if any) plus the amount in any Corps or Reclamation work plan (if applicable).
8. Can the project obligate all appropriated funds within 12 months after enactment?: The answer to this question should be yes. If the answer is no, this project may not be a good candidate for CPF funding.
9. Is the funding requested by a governmental or non-profit organization?: Select Governmental as the recipient of funding is either the Corps or Reclamation.
10. Request Explanation: Provide a detailed explanation of the project purpose and why it is a valuable use of taxpayer funds.
11. Please provide the official project name as assigned by the Corps or Reclamation. You can find the project name from the previously mentioned lists of authorized projects or through working in consultation with your local Corps District or Reclamation Region office.
12. For the second question, please provide the project authorization. You can also contact your local Corps District or Reclamation Region office for this information.
13. If making a request for a Continuing Authorities Program (CAP) project, please provide the specific Continuing Authorities Program section applicable to your project request (i.e. "204", "1135", etc.). If making a request for an Environmental Infrastructure (EI) project, please provide the EI program authorization, including the Public Law and specific section number (i.e. Section 595 of Public Law 106-53).
14. If making a Corps request, please provide the name of the Corps District where the project is located. If making a Reclamation request, please provide the name of the Reclamation Region where the project is located

Guidance Specific to the Department of Energy

All CPF requests for the Department of Energy (DOE) should reflect a funding amount that can complete the project or complete a discrete segment of the project. In the event that the Subcommittee cannot fully fund your request, information is required to be provided about a minimum funding level that could be realistically utilized in FY23 to advance the project or complete a discrete segment of the project. If the minimum amount exceeds available funding, then the project may not be funded.

The number of projects and the amount will be limited. In FY10, the last year these DOE CPFs were included in the House, House projects selected for funding received $740,000 on average, and the range of funding was approximately $75,000 to $3 million. Note that the Committee may consider similar or slightly lower amounts for FY23, and any caps will be determined after

reviewing the full universe of requests. Members should not expect that every request will be able to be funded or funded in full.

Given the ban on directing Community Project Funding to for-profit entities, projects with for-profit entities as a recipient are not allowed. In addition, funds may not be used to support building construction (no brick and mortar). Electric vehicle (EV) charging station projects will not be considered unless there is a renewable energy or energy storage connection to the charging station.

As stated above, only certain topic areas within the Department of Energy are eligible for CPF requests. Topics include energy efficiency, renewable energy, sustainable transportation, cybersecurity, energy security, emergency response, electricity, energy storage, nuclear energy, fossil energy, carbon management, and critical minerals.

Statutory cost sharing requirements may apply to these projects, as required by section 988 of the Energy Policy Act of 2005. The amount of required cost sharing will depend on the scope and technological maturity of the project:

- Research or development activities of a basic or fundamental nature: no minimum cost share
- Research or development activities of an applied nature: minimum 20 percent cost share
- Demonstration or commercial application: minimum 50 percent cost share

Some projects may contain elements of more than one of the categories shown above. Therefore, some projects may have a blended cost share. It is recommended that you ensure the requested recipient is aware of and can meet applicable cost sharing requirements prior to submitting a CPF request.

Supplemental Required Questions for Department of Energy Requests

1. Project Title: This should be the official project name
2. Project Description: This should be a brief description of the project and its activities.
3. Estimated Start Date: This should be the estimated start date of the project.
4. Estimated End Date: This should be the estimated completion date of the project.
5. Letter of Community Support: Community engagement and support is crucial in determining which projects are worthy of Federal funding. To that end, please describe or include evidence of community support that were compelling factors in the Member's decision to submit this project request. One file only. 10 MB limit. Allowed types: pdf doc docx png jpg jpeg xls xlsx
6. Amount Requested for FY23: This should be the federal share (excluding any cost sharing requirements that may apply). If the project is funded in the President's budget request, the amount entered here should be the amount above the budget request.
7. Total Project Cost: All requests for DOE should reflect a funding amount that can complete the project or complete a discrete segment of the project.
8. FY23 President's Budget Request Amount: If not included in the FY23 President's budget request, write $0.
9. FY22 Enacted Amount: If not included in FY22 enacted legislation, write $0.

10. Can the project obligate all appropriated funds within 12 months after enactment?: The answer to this question should be yes. If the answer is no, this project may not be a good candidate for CPF funding
11. For the question “Is funding requested by a governmental or non-profit organization?” please provide information to support the recipient’s status and include the organization’s Employer Identification Number (EIN). Please note that not all non-profits will be eligible for funding. Failure to provide this information may result in the request not being funded.
12. Request Explanation: Provide an explanation of the benefit of the project to addressing the nation's energy challenges. This should not repeat the Project Description already provided.
13. Provide an explanation of the benefit of the project to addressing the nation's energy challenges. This should not repeat the Project Description already provided.
14. Please indicate if the requested funding completes the project. As a reminder, all requests for DOE should reflect a funding amount that can complete the project or complete a discrete segment of the project. If the Subcommittee cannot fully fund your request, information is required to be provided about a funding level that could be realistically utilized in FY23 to advance the project or complete a discrete segment of the project.
15. Please provide the minimum amount of funding, or smallest useful increment of funding, that could be used to advance the project or complete a discrete segment of the project if the full requested amount is not available. If the minimum amount exceeds available funding, then the project may not be funded.
16. Please select which type of project it is:
    a. Research or development activities of a basic or fundamental nature: “basic or fundamental science”
    b. Research or development activities of an applied nature: “applied research and development”
    c. Demonstration or commercial application activities: “demonstration or commercial”
    d. Projects that contain elements of more than one of the categories above: “combination”. You will be required to provide an explanation in the following supplemental question
    e. Any other type of project: “other”. You will be required to provide an explanation in the following supplemental question.
17. Please provide an explanation if “combination” or “other” was selected for the previous question. If “combination” was selected, please list each relevant category of the project. If “other” was selected, provide an explanation of how the project does not fit into the categories of the previous question but still meets the mission of the Department of Energy.
18. Please indicate yes or no if the recipient has the ability to meet the statutory cost sharing requirements that may apply to the project. As a reminder, statutory cost sharing requirements may apply to the project, as required by section 988 of the Energy Policy Act of 2005.

19. Please indicate that the recipient attests that it is not a for-profit entity. As a reminder, the Committee has imposed a ban on directing Community Project Funding to for-profit entities, as outlined in the General Guidelines for Community Project Funding.

Appropriations Bill: Financial Services and General Government

The subcommittee will only be considering requests in the following accounts:

- **General Services Administration, Federal Buildings Fund - New Construction, Major Repairs and Alterations and Basic Repairs Accounts:** Projects are limited to line items in the GSA Federal Buildings Fund requested by the Administration in either the FY22 or FY23 budget request. This account was not eligible for community project funding in the House in FY22 but was eligible for community project funding in the Senate. The awards in FY22 ranged from $500,000 to $50 million. Note that the Committee may consider a similar project range for FY23, and any caps will be determined by the Chair after reviewing the full universe of requests.
- **National Archives and Records Administration, National Historical Publications and Records Commission:** Projects that help ensure online public discovery and use of historical records collections, encourage public engagement with historical records, strengthen the nation's archival network, or publish documentary editions of historical records. Generally, projects should comply with the eligibility requirements for existing National Historical Publications and Records Commission grants programs as specified at https://www.archives.gov/nhprc/apply/eligibility.html.This account was not eligible for community project funding in the House in FY22 but was eligible for equivalent funding in the Senate. The average award in FY22 was just under $500,000. Note that the Committee may consider slightly higher project amounts for FY23, and any caps will be determined by the Chair after reviewing the full universe of requests.
- **Small Business Initiatives Account:** Projects in support of small businesses, including but not limited to entrepreneur training, workforce development, counseling, research, and construction or acquisition of facilities. The average award in this account for FY22 was $650,000. Note the Committee may consider slightly higher project amounts for FY23, and any caps will be determined by the Chair after reviewing the full universe of requests.

Supplemental Required Questions for General Services Administration, Federal Buildings Fund Projects

1. Does the public have access to the building the project will be completed in?
2. Can this project be executed by a small business?
3. Does this request augment an existing Basic Repairs project?
4. Has a Major Alteration and Repairs project been completed at this site in the last three years?
5. Community engagement and support is crucial in determining which projects are worthy of Federal funding. To that end, please describe or include evidence of community support that were compelling factors in the Member's decision to submit this project request. Please include any relevant links to information posted on your website, or online, including letters of support as well as a list of any material you are uploading.

Supplemental Required Questions for National Archives and Records Administration, National Historical Publications and Records Commission

1. How will this project directly help ensure online public discovery and use of historical records collections, encourage public engagement with historical records, strengthen the nation's archival network, or publish documentary editions of historical records?
2. Please provide a detailed spend plan for the requested funding, breaking down anticipated expenditures for each major category of project activity.
3. Are there matching funds associated with the requested funds? If yes, please list the source(s) and amount(s).
4. If the request does not fully fund the project, describe where the remaining funding comes from to fund the project.
5. If the Appropriations Committee is not able to provide the full amount of funding requested, can this project start in a limited capacity?
6. Is this a new or ongoing project? If it is an ongoing project, please provide a history of funding for the project, including Federal, state, or local government; non-profit; corporate.
7. Will the funds go to an organization that will make sub-grants of those funds to other organizations? If yes, please list the sub-grantees.
8. Is this a capital project or will any funds support operating costs?
9. Who will oversee the administration/management of the project and what accountability measures will be in place to ensure the appropriate use of taxpayer funds?
10. What performance standards will be used to evaluate whether the program or project supported by the funds meets its mission?
11. Has the organization or any potential sub-grantees been subject to sanction or litigation by State, local, or Federal governments in the past five years? If yes, please provide details.
12. Has the organization received funding from the National Archives and Records Administration in the past 5 years? If yes, please provide details on the amount(s) and purpose(s) for which these funds were received.
13. Community engagement and support is crucial in determining which projects are worthy of Federal funding. To that end, please describe or include evidence of community support that were compelling factors in the Member's decision to submit this project request. Please include any relevant links to information posted on your website, or online, including letters of support as well as a list of any material you are uploading.

Supplemental Required Questions for Small Business Initiatives Projects

1. How will this project directly benefit small businesses and/or entrepreneurs at the local, regional, and/or national level?
2. Please provide a detailed spend plan for the requested funding, breaking down anticipated expenditures for each major category of project activity.
3. Are there matching funds associated with the requested funds? If yes, please list the source(s) and amount(s).

4. If the request does not fully fund the project, describe where the remaining funding comes from to fund the project.
5. If the Appropriations Committee is not able to provide the full amount of funding requested, can this project start in a limited capacity? {yes/no}
6. Is this a new or ongoing project? If it is an ongoing project, please provide a history of funding for the project, including Federal, state, or local government; non-profit; corporate.
7. Will the funds go to an organization that will make sub-grants of those funds to other organizations? If yes, please list the sub-grantees.
8. Is the project a capital project or will the funds support operating costs?
9. Who will oversee the administration/management of the project and what accountability measures will be in place to ensure the appropriate use of taxpayer funds?
10. What performance standards will be used to evaluate whether the program or project supported by the funds meets its mission?
11. Has the organization or any potential sub-grantees been subject to sanction or litigation by State, local, or Federal governments in the past five years? If yes, please provide details.
12. Has the organization received funding from the Small Business Administration in the past 3 years? If yes, please provide details on the amount(s) and purpose(s) for which these funds were received.
13. Community engagement and support is crucial in determining which projects are worthy of Federal funding. To that end, please describe or include evidence of community support that were compelling factors in the Member's decision to submit this project request. You may include any relevant links to information posted on your website, or online, including letters of support.

Appropriations Bill: Homeland Security

Department of Homeland Security

Account: **Pre-Disaster Mitigation Projects**

Only projects that meet the requirements detailed in the most recent Notice of Funding Opportunity for the Building Resilient Infrastructure and Communities (BRIC) grant program will be considered for funding, including the cost-share requirement and environmental and historic preservation requirements, as applicable. For any projects designated for funding in the final fiscal year 2023 Homeland Security Appropriations Act, the state agency responsible for administering mitigation grants in the requestor's state must submit an application to the Federal Emergency Management Agency, and that entity will serve as the administrative agent for the grant. Therefore, **all project proposals must be accompanied by a letter of support from the appropriate state agency affirming** that it believes the project is eligible.

Supplemental Required Questions for Pre-Disaster Mitigation Grants

1. Is the requesting jurisdiction a state, Indian tribal government, local government, or territory as defined by section 102 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5122)?
2. Is the proposed project eligible under the most recent Notice of Funding Opportunity (NOFO) for the Building Resilient Infrastructure and Communities grant program?
3. Can the requesting jurisdiction provide the required non-federal cost share, as detailed in the NOFO?
4. If less than the requested amount were provided as the federal share, would additional state, local, or other eligible funding sources be available to support the project?
5. Can the requesting jurisdiction provide a Cost-Benefit Analysis or other documentation that validates cost-effectiveness, which is defined by FEMA as having a Benefit-Cost Ratio (BCA) of 1.0 or greater? A non-FEMA BCA methodology may only be used if preapproved by FEMA in writing.
6. Is the entity that will benefit from the proposed activity covered by the current FEMA approved multi-hazard mitigation plan in compliance with 44 CFR Part 201? If so, what is the Final FEMA Approval date?
7. How will the project provide long-term permanent risk-reduction, as opposed to simply supporting emergency protective measures?
8. Can the recipient describe how the project supports the needs of vulnerable populations?
9. Does the recipient specifically encourage the adoption and enforcement of the latest disaster resistant building codes?
10. Provide a clear and detailed description of the proposed mitigation activity.
11. How will the mitigation activity be implemented?
12. Who will manage and complete the mitigation activity?

13. What risks will remain from all hazards after project implementation (i.e., residual risk)?
14. How does the project take into account future conditions?
15. Has the project been submitted to current or previous competitive BRIC funding cycles?
16. If the answer to the previous question is yes, what is the subgrant ID?
17. Community engagement and support is crucial in determining which projects are worthy of federal funding. Please describe or include evidence of community support that may be compelling factors in the Member's decision to submit this project request, including letters of support and any relevant links to information posted on the Member's website or other online sources.
18. Has your office or the community consulted with state/county/local emergency management officials or with FEMA about the proposed project?
19. If the answer to the previous question is yes, please provide name agency and contact information.
20. Is there or will there be a letter from the appropriate state officials confirming that should the project be approved the appropriate state agency is willing and able to serve as the recipient for the grant?

Account: **Emergency Operations Center Grant Program**

Only projects that meet the requirements detailed in the most recent Notice of Funding Opportunity for the Emergency Operations Center Grant Program, including the cost-share requirement and environmental and historic preservation requirements, as applicable, will be considered for funding. For any projects designated for funding in the final fiscal year 2023 Homeland Security Appropriations Act, the respective state administrative agency (SAA) must submit an application to the Federal Emergency Management Agency, and that agency will serve as the administrative agent for the grant. **Therefore, all project proposals must be accompanied by a letter of support from the appropriate SSA** affirming that it believes the project is eligible.

Supplemental Required Questions for Emergency Operations Center Grant Projects

1. Is the requesting jurisdiction a state, Indian tribal government, or local government as defined by section 102 or 602 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 USC 5122, 5195a?
2. Is the proposed project eligible under the most recent Notice of Funding Opportunity for the Emergency Operations Center Grant Program? (For EOCs, the fiscal year 2011 NOFO is the most recent.)
3. Can the requesting jurisdiction provide the required 25 percent non-federal cost share?
4. If less than the requested amount were provided as the federal share, would additional state, local, or other eligible funding sources be available to support the project?
5. Is the requestor in a position to enhance their emergency management capabilities and address their Emergency Operations Center needs?

6. Is the proposed project related to a structure or facility that meets the definition of an EOC, to include supporting incident management (on-scene) operations across multiple functional disciplines and/or jurisdictions?
7. Is the facility (or will the facility) be the primary Emergency Operations Center for the jurisdiction?
8. Community engagement and support is crucial in determining which projects are worthy of federal funding. Please describe or include evidence of community support that may be compelling factors in the Member's decision to submit this project request, including letters of support and any relevant links to information posted on the Member's website or other online sources.
9. Has your office or the community consulted with state/county/local emergency management officials or with FEMA about the proposed project?
10. If the answer to the previous question is yes, please provide name agency and contact information.
11. Is there or will there be a letter from the appropriate state officials confirming that should the project be approved the appropriate state agency is willing and able to serve as the recipient for the grant?

Appropriations Bill: Interior and Environment

Department of the Interior

Account: Save America's Treasures(SAT) through the National Park Service

The Save America's Treasures grant program is for preservation and/or conservation work on nationally significant collections and historic properties. The SAT program falls under the purview of the Historic Preservation Fund account and was established in 1998 to celebrate America's premier cultural resources in the new millennium (Public Law 113–287, Section 308902, 128 Stat. 3244; 54 USC 3089 et seq.). The existing competitive grant program funds two categories of projects: awards managed by the National Park Service (NPS) for preservation projects at properties listed in the National Register of Historic Places for national significance or designated a National Historic Landmark; and awards managed by the Institute of Museum and Library Services for projects involving nationally significant collections (including artifacts, museum collections, documents, sculptures, and other works of art).

To be considered for Community Project Funding, each applicant must provide information consistent with competitive application requirements. All grant recipients must comply with relevant requirements for recipients of Federal financial assistance and program-specific requirements found here on NPS's SAT website. Consistent with prior years, Members are encouraged to consider a project funding threshold of up to $500,000 when making requests in this account. This a new account for the FY23 House process.

All SAT grants require a dollar-for-dollar non-federal matching share. Recipients of any SAT project funded in the Interior bill must be able to match the amount provided. The property must be on the National Register of Historic Places in order to be eligible to receive funding. Grants are not available for work on sites or collections owned by the NPS. Other federal agencies working with a nonprofit partner to preserve the historic properties or collections owned by the federal agency may submit applications through the partner. If the project has received previous appropriations, it is not eligible. A building or structure may only receive one SAT grant. Previous SAT projects can be viewed here: https://go.nps.gov/satmap.

If the historic structure has been moved, it is probably not eligible for funding. It is best to ask the State Historic Preservation Officer if the proposed work meets the Secretary of Interior's Standards for the Treatment of Historic Buildings (https://ncshpo.org/).Work that has already been done prior to SAT funding may have had an adverse effect on the historic features of the building and make it ineligible for the National Register and for SAT funding.

Contractors for the project must be competitively selected, as stipulated under Government-wide Grants Requirements set by OMB. New construction is not eligible. The SAT grant program was created to preserve nationally significant properties by repairing them, not adding to or changing them.

Demolition of an historic building or significant changes to it are not eligible projects under the SAT grant program. The sponsors of this project must agree to a preservation easement or covenant. The National Park Service not only pays for the work to fix the roof, but also ensures that if the property is sold later, then the covenant or easement will bind the new owner to maintain and preserve the historic building that gets the SAT grant.

Supplemental Required Questions for SAT Grants

1. If the request is for a preservation project, does the property meet the SAT requirement to be listed in the National Register of Historic Places at the national level of significance or to be designated a National Historic Landmark, either individually or as contributing to an historic district?
2. Is the recipient one of the eligible entities under the HPF, as identified in 54 USC 308901?
3. What type of eligible entity is the recipient?
4. Does the recipient have in place, or a plan to provide, the one-to-one match with nonfederal cash and/or in-kind contribution?
5. Would the requested project fund an eligible activity under the SAT program?
6. Is the applicant prepared to accept the required preservation easement/covenant that is required by the program?
7. Has this project been completed or advanced beyond emergency stabilization?
8. Is the applicant financially sound and capable of managing a federal grant so as to minimize the risk of fraud, waste, and abuse and loss of federal funding?

Account: **Land Acquisition through the Land and Water Conservation Fund**

Federal acquisition of lands and water and interests therein must be for the purpose of land and habitat conservation and the encouragement of outdoor recreation, as established by the Land and Water Conservation Fund (LWCF) Act of 1965. Land acquisition project requests funded from the LWCF should be requested through the agency that would manage the land being acquired. The four land management agencies are: within the Department of the Interior, (1) the Bureau of Land Management, (2) the Fish and Wildlife Service, (3) the National Park Service; and within the Department of Agriculture, (4) the Forest Service.

Third party organizations (i.e. The Nature Conservancy, Trust for Public Land, etc.) frequently participate in the federal acquisition process by coordinating the negotiation and purchase of tracts. If the project you are requesting involves a third-party organization, please be mindful that funding for a land acquisition project goes to the agency that will manage the land.

The Great American Outdoors Act of (Public Law 116-152) and the Consolidated Appropriations Act, 2021 (Public Law 116-260) mandates that the president submit, along with the upcoming fiscal year's budget request, proposed and supplemental project lists. Projects that appear on the proposed lists are considered programmatic requests and should not be requested for Community Project Funding. The Committee will look favorably upon requests for projects that appear on the supplemental list. When submitting your request, please indicate whether the project is on this list.

Below are links to the Department's guidance on the LWCF:

https://www.doi.gov/lwcf/about

https://www.doi.gov/lwcf/about/overview

Supplemental Required Questions for LWCF Projects

- Is the requested project on either the president's proposed or supplemental LWCF project list submitted by the agency?

Environmental Protection Agency

Account: **State and Tribal Assistance Grants (STAG)**

The vast majority of requests made to the Interior Subcommittee are for STAG infrastructure grants. These grants fund local wastewater and drinking water infrastructure projects. This includes construction of and modifications to municipal sewage treatment plants and drinking water treatment plants. Similar to past practice, the Committee will be limiting STAG infrastructure grants only to projects that are publicly-owned or owned by a non-profit entity and that are otherwise eligible for the funding from that state's Clean Water or Drinking Water State Revolving Funds (SRF) loan programs. Members should use the range of House and Senate project amounts funded in FY22 as a general guide when making requests. In FY22, the majority of EPA STAG infrastructure projects funded in the House bill ranged from $60,000 - $3,500,000, though there were a handful of exceptions. Note that the Committee may consider higher project amounts for FY23, and any caps will be determined by the Chair after reviewing the full universe of requests.

Privately-owned projects are NOT eligible for infrastructure grants, even if they are otherwise eligible for assistance under a SRF program. The Committee will look favorably upon requests for projects that are listed on a state's most recent Intended Use Plan.

There is a minimum 20% cost share requirement for any portion of a project funded through a STAG infrastructure grant. For example, a $1 million project could receive a maximum of $800,000 from the Federal government, with the remaining $200,000 the responsibility of the grantee. In almost all cases, other federal funds cannot be used to meet this 20% cost share.

Ability to fund the 20% cost share is required before EPA can award a STAG grant. Please note that assistance provided by a SRF counts towards the project's matching requirement.

STAG projects have very specific eligibility requirements, and the Committee will not consider projects that do not meet those requirements. The following lists some of the project types that are ineligible for STAG grant funding:

Projects that generally **ARE NOT** eligible for STAG Grants include:

Clean Water/Wastewater

1. Land: except for projects described in the subsequent table under eligibility #11
2. Operations and Maintenance Costs.
3. Non-Municipal point source Control.
4. Acid Rain Drainage Correction.

5. Ambient Water quality monitoring.
6. Flood Control Projects, unless the project is otherwise managing, reducing, treating, or recapturing stormwater.
7. Privately Owned Sewer Pipes.

Drinking Water

1. Dams or rehabilitation of dams.
2. Operations and Maintenance Costs.
3. Water Rights, except if the water rights are owned by a system that is being purchased through consolidation as part of a capacity development strategy or if the water rights purchase is covered by EPA's DWSRF Class Deviation for Water Rights 2019.
4. Reservoirs, except for finished water reservoirs and those reservoirs that are part of the treatment process and are located on the property where the treatment facility is located.
5. Laboratory Fees for Monitoring.
6. Projects needed mainly for fire protection.
7. Projects for systems that lack adequate technical, managerial, and financial capability, unless assistance will ensure compliance.
8. Projects for systems in significant noncompliance, unless funding will ensure compliance.
9. Projects primarily intended to serve future growth.

The following list provides some examples of the types of projects that are eligible for STAG grant funding and which are most frequently funded:

Projects that generally **ARE** eligible for STAG Grants:

Clean Water/Wastewater

1. Wastewater treatment plants, including sludge handling facilities - new, upgraded (increase in treatment level) or expanded (increase in treatment capacity) facilities, including biological facilities, mechanical, a lagoon system, a land treatment system, or individual on-site systems.
2. Collector Sewers - Small sewers that convey wastewater from residences, commercial establishments, and industrial sites to larger interceptor sewers.
3. Interceptor Sewers - Large sewers that convey wastewater from collector sewers directly to a wastewater treatment facility.
4. Sewer Pipes - Rehabilitation is eligible only if pipes are publicly owned.
5. Outfall Sewer - A sewer that conveys treated wastewater from a wastewater treatment facility to the receiving waters (i.e., a river, stream, lake, ocean, etc.).
6. Stormwater Management - Measures to manage, reduce, treat, or recapture stormwater or subsurface drainage water (i.e. storm sewers, green infrastructure, etc.).
7. Combined sewer overflow (CSO) control and sanitary sewer overflow (SSO) control - Combined sewers are sewers that convey both wastewater and storm water and may overflow during periods of heavy rain. The costs to correct CSO and SSO overflow problems are eligible.
8. Infiltration/Inflow Correction - Construction activities that prevent surface water or groundwater from entering the sewer system.
9. Water Security - These projects include installation or upgrade of physical security

infrastructure such as lighting, fencing, monitoring and access control. Also, cybersecurity measures, installation of safer treatment technologies, and more secure storage of on-site treatment.

10. Septic Tanks - Remediation, rehabilitation, removal and replacement of failing tanks are eligible, as well as installation of new tanks where none had previously existed.
11. Land - The leasing and fee-simple purchase of land, including surface and subsurface easements, needed to locate eligible municipal or tribal projects, and land integral to the treatment process (e.g., land for effluent application or recharge basins), and a place to store equipment and material during POTW construction. Municipal purchase of land and/or conservation easements for source water protection are also eligible.
12. Water Reuse - Projects involving the municipal reuse or recycling of wastewater, stormwater, or subsurface drainage water. This includes but is not limited to the purchase and installation of treatment equipment sufficient to meet reuse standards, distribution systems to support effluent reuse, recharge transmission lines, injection wells, and equipment to reuse effluent (e.g., gray water, condensate, and wastewater effluent reuse systems).
13. Capital Nonpoint Source Pollution Control Projects – e.g., river or streambank restoration, agricultural best management practices (i.e., buffer strips, manure containment structures), wetlands restoration, etc.

Drinking Water

1. Facilitate compliance with national primary drinking water regulations or address serious risks to public health including non-regulated contaminants (i.e. PFAS).
2. Rehabilitate or develop water sources (excluding reservoirs, dams, dam rehabilitation and water rights) to replace contaminated sources.
3. Install or upgrade treatment facilities.
4. Install or upgrade storage facilities, including finished water reservoirs, to prevent microbiological contaminants from entering the water system.
5. Install or replace transmission and distribution pipes to prevent contamination caused by leaks or breaks in the pipe, or improve water pressure to safe levels.
6. Projects to consolidate water supplies – for example, when individual homes or other public water supplies have a water supply that is contaminated, or the system is unable to maintain compliance for financial or managerial reasons – are eligible for DWSRF assistance.
7. Land is eligible only if it is integral to a project that is needed to meet or maintain compliance and further public health protection.
8. Project planning, design and other related costs.

Below is a link to EPA guidance on STAG Grants:

https://www.epa.gov/grants/multipurpose-grants-states-and-tribes

Supplemental Required Questions for STAG Projects

1. Is this a Clean Water SRF project or a Drinking Water SRF project?
2. Does the project have (or expects to have within 12 months) its 20 percent matching fund requirement?

3. Is the project on your state's most recently finalized Clean Water/Drinking Water State Revolving Fund Intended Use Plan?
4. Has the project received federal funds previously? If so, please describe.

U.S. Forest Service

Account: **State and Private Forestry**

The Forest Service is an agency within the Department of Agriculture. Requests that do not fit into the described categories below are unlikely to be eligible for funding under the Forest Service.

The State and Private Forestry (S&PF) account provides technical and financial assistance, usually through the network of State Foresters, to improve the management, protection, and utilization of the Nation's forests. Community projects are usually limited and include various specific urban and community forestry projects and specific forest disease or pest treatment areas. Sponsors may also request specific State fire assistance projects or specific forestry assistance projects in this account. Please carefully review the information the Forest Service provides on its website regarding what activities are permitted under the various S&PF programs and consult with your State Forester office if needed to confirm that all of a project's activities are eligible for S&PF funding. Sponsors should use the range of House and Senate project amounts funded in FY22 as a general guide for making requests. In FY22, the majority of State and Private Forestry projects in the House bill ranged from $50,000 - $750,000. Note that the Committee will consider similar project amounts for FY23, and any caps will be determined by the Chair after reviewing the full universe of requests.

Note, State and Private Forestry projects are required to meet the 1:1 matching requirement mandated by the Forest Service. Keep this in mind when considering the amount being requested for the project. The amount being requested can be no more than half of the total project cost to account for matching funds being used (ex. If a project has been calculated to cost $200,000, then a request for a CPF can be no more than $100,000 for that project to allow for 1:1 matching funds to be used.) Additionally, project amounts should be to the nearest thousand (ex. $100,000 instead of $100,500).

The Committee will look favorably upon requests for projects that are listed on any federal or state ordinal list or are clearly demonstrated to meet the goals of a State Forest Action Plan(s). Please ensure any requests submitted for S&PF funding include not only full details on the types of activities in the project, but other details relevant to the specific type of S&PF program the project would fall under (ex. For landscape scale restoration, precise location data is needed).

Supplemental Required Questions for State and Private Forestry Projects

1. Does the recipient have in place, or a plan to provide, the one-to-one match with nonfederal cash and/or in-kind contribution?
2. Has the project received federal funds previously? If so, please describe.
3. Is the project ranked in a priority setting system/list? If so, please provide list name and rank.

4. How does this project meet the goals of the State Forest Action Plan and/or support community plans?
5. Does this project meet the eligibility requirements of one of the following Forest Service, State and Private Forestry Programs: Landscape Scale Restoration, Forest Health Management, Cooperative Fire Assistance, Forest Stewardship, or Urban and Community Forestry?
6. Provide evidence to support the project's eligibility within a specific State and Private Forestry program. Some examples include: (If landscape scale restoration) Does this project meet the eligibility requirements of the Landscape Scale Restoration program as listed in the instructions on the Forest Service website? (If Forest Health Management) Is this project treating a specific insect, disease, or invasive plant infestation listed in the FY23 Forest Service Budget Justification? (If Urban and Community Forestry) How does the project meet the goals outlined in the 2016-2026 Urban Forestry Action plan?

Appropriations Bill: Labor, Health and Human Services, and Education

The Labor-HHS-Education Subcommittee previously received requests for community project funding to construct or renovate buildings. Health facilities are the ***only*** types of construction projects normally eligible for community project funding in the Labor-HHS-Education bill.

Department of Labor

Account: **Employment and Training Administration**

Workforce Innovation and Opportunity Act Demonstration Program

The Workforce Innovation and Opportunity Act demonstration program is the only Labor Department program that supports community project funding. Community project funding is designated under Training and Employment Services.

These projects must meet all statutorily mandated requirements, except that they are exempt from the requirement to compete. In addition, all projects must:

1. Include direct services to individuals to enhance employment opportunities;
2. Demonstrate evidence of a linkage with the State or local workforce investment system; and
3. Include an evaluation component.

Equipment purchases may be included within community project funding only as an incidental part of the entire project. A similar standard applies to curriculum development, which should be incidental to the project's emphasis on direct services to individuals.

Community project funding cannot be used for construction or renovation of facilities.

House project amounts in this account were funded between $100,000 and $2,000,000 in FY 2022. The Committee may consider slightly higher project amounts for FY 2023. Any caps will be determined by the Chair after reviewing the full universe of requests.

Below are links to the Department's guidance on WIOA:

https://www.dol.gov/agencies/eta/wioa

https://www.dol.gov/agencies/eta/wioa/about

Department of Health and Human Services

Account: **Health Resources and Services Administration (HRSA)**

The Subcommittee has historically provided community project funding only in the categories listed below. Requests that do not fit into one of these categories are unlikely to be eligible for community project funding under HRSA.

Health Facilities Construction and Equipment—grants to help with the cost of construction, renovation, or capital equipment for facilities for provision of health, mental health, or substance abuse services, training of health professionals, or medical research. Examples of eligible facilities include hospitals; health centers and clinics; skilled nursing facilities; mental health centers; facilities for schools of medicine, nursing or other health professions; and medical research laboratories.

In addition to construction and renovation, grants can be used to acquire capital equipment, such as lab equipment, x-ray machines, and telehealth and information technology equipment. Equipment-only grants—that is, grants not involving construction—are permissible (and commonly done). Generally, any equipment having a useful life of more than one year and a unit cost of at least $5,000 will be eligible as capital equipment. In addition, equipment with lower costs may also be eligible, provided that it is treated as an item of capital expense under the recipient institution's pre-existing, written accounting policies. One-time equipment expenses for health information systems and electronic medical records systems are permitted expenditures. The costs of expendable supplies such as pharmaceuticals, lab chemicals, or office paper are not eligible.

HRSA Health Facilities grants cannot be used to acquire land or purchase existing buildings, or to pay salaries or other operating or ongoing costs. They cannot be used to pay for work previously completed. Grants can be used for architectural and engineering costs associated with an eligible construction project, but cannot be used for general feasibility studies.

House project amounts in this account were funded between $100,000 and $2,000,000 (or up to $4,000,000 for projects jointly submitted by multiple Members) in FY 2022. Note that the Committee may consider slightly higher project amounts for FY 2023. Any caps will be determined by the Chair after reviewing the full universe of requests.

Account: Substance Abuse and Mental Health Services Administration (SAMHSA)

Community project funding through SAMHSA provides resources for substance use and/or mental health services — including prevention, harm reduction, treatment, or recovery support services.

Community project funding within SAMHSA should be submitted through the Health Surveillance and Program Support account.

Generally, SAMHSA projects cover:

- Evidence-based substance use disorder and/or mental health treatment services.
- Evidence-based harm reduction activities.
- Crisis services, including 24-hour mobile crisis teams.
- Suicide prevention activities including awareness training, screening, referral to treatment, as well as postvention activities.
- Recovery support services, which includes case management, outreach, peer recovery mentors, peer support specialists, childcare, training, transportation, and housing, as well as helping individuals to navigate these various services.

- Screening and assessment of individuals, including the presence of co-occurring mental and substance use disorders and referral to treatment.
- Referral and access to treatment services.
- Educational materials on substance misuse, HIV prevention, hepatitis prevention, and mental health promotion.
- Practitioners or community members training on evidence-based behavioral health practices.
- FDA-approved medications for the treatment of opioid use disorders in combination with comprehensive psychosocial services, including counseling, behavioral therapies, recovery support services, and other clinically appropriate services.
- Projects that support the hiring of behavioral health providers.
- Limited indirect costs that are directly related to the projects.

Note: This is not an exhaustive list of the types of programs and services that SAMHSA funds. A listing of SAMHSA NOFO's can be found at:
https://www.samhsa.gov/grants/grantannouncements-2022

SAMHSA project funds cannot be used for:

- Inpatient treatment or hospital-based detoxification services.
- Direct payments to individuals to enter treatment or continue to participate in prevention or treatment services.
- Meals and food.
- Research projects (e.g., scientific, academic, clinical trials, studies, development of research technology).
- Construction (other than a limited amount of renovation necessary to carry out a funded project).

More information on allowable or unallowable costs can be found on the HHS Webpage at:
https://www.hhs.gov/grants/grants/index.html

House project amounts in this account were funded between $100,000 and $2,000,000 in FY 2022. The Committee may consider slightly higher project amounts for FY 2023. Any caps will be determined by the Chair after reviewing the full universe of requests.

Account: Administration for Children and Families (ACF)

Community project funding within ACF should be submitted through the Children and Families Services Programs account and must fall under one of the following categories:

- **Child Abuse Prevention** — Community project funding may be used for projects to improve the prevention, assessment, identification, and treatment of child abuse and neglect through research, model service improvement, information dissemination, and technical assistance. Projects must serve or target children and families who are at risk or who have experienced child abuse and neglect.
- **Social Services Research and Demonstration** — Community project funding may be used for projects to promote the ability of families to thrive through financial self-sufficiency in order to prevent and reduce poverty and to promote the healthy development and greater well-being of children and families. Projects can serve a diverse population including: low-income individuals, children, youth, families, individuals with developmental disabilities, and Native Americans.

ACF community project funding cannot be used for construction or renovation of facilities.

The House LHHS bill did not include projects in this account in FY 2022. The Committee expects to consider project amounts in this account between $100,000 and $2,000,000 for FY 2023. Any caps will be determined by the Chair after reviewing the full universe of requests.

Account: Administration for Community Living (ACL)

Community project funding within ACL should be submitted through the Aging and Disability Services Programs account.

Community project funding may be used for projects to improve or create new opportunities for older adults, individuals of all ages with disabilities, and their eligible family caregivers, to live independently and participate fully in their communities. Generally, community project funding should focus on improving access to, or the quality of, education, health services, training, support services, and independent living services for older adults, individuals with disabilities, and eligible family caregivers.

ACL community project funding cannot be used for construction or renovation of facilities.

The House LHHS bill did not include projects in this account in FY 2022. The Committee expects to consider project amounts in this account between $100,000 and $2,000,000 for FY 2023. Any caps will be determined by the Chair after reviewing the full universe of requests.

Department of Education

The Labor-HHS-Education Subcommittee previously received requests for community project funding to construct or renovate buildings. Health facilities are the only types of construction projects eligible for community project funding in the Labor-HHS-Education bill.

To ensure adequate flexibility in carrying out projects, descriptions should not refer to specific years or school years given the potential for delays in the obligation and implementation of awards.

Elementary and Secondary Education

Account: Innovation and Improvement

Community project funding for elementary and secondary education should be submitted through the Innovation and Improvement account. Elementary and secondary education community project funding includes instructional services, afterschool centers, curricula development, teacher training, acquisition of books and computers, arts education, social and emotional learning activities, full-service community schools, and early childhood education. In general, the focus of elementary and secondary education community project funding should be providing early childhood or K-12 educational services.

Community project funding to provide and improve special education services at the elementary and secondary levels are also eligible under elementary and secondary education. Community project funding may include early intervention services for infants and toddlers, transition services, and postsecondary education services.

Eligible grantees are state education agencies, school districts, colleges and universities, and other public and private nonprofit entities. Generally, community project funding intended for

individual schools is provided to the applicable school district and not directly to the individual school.

Community project funding cannot be used for construction or renovation of school buildings, except in the case of minor remodeling required as part of technology upgrades. Daycare and childcare projects that do not include educational services are also not eligible.

House project amounts in this account were funded between $100,000 and $2,000,000 in FY 2022. The Committee may consider slightly higher project amounts for FY 2023. Any caps will be determined by the Chair after reviewing the full universe of requests.

Account: **Postsecondary Education**

Fund for the Improvement of Postsecondary Education (FIPSE)

Community project funding can be designated under this heading for a wide variety of higher education projects. Generally, community project funding should focus on improving access to, or the quality of, postsecondary education. Community project funding cannot be used for construction or renovation of academic buildings, except in the case of minor remodeling required as part of technology upgrades.

Examples of the types of projects that can be funded under FIPSE include projects to hire and train faculty, establish and improve degree programs, improve teacher preparation programs, develop and improve curricula, upgrade technology and telecommunications, acquire science laboratory equipment, provide student support, implement university partnerships with school districts, and establish research and training centers.

Grantees are usually colleges and universities, but may include other public and private nonprofit organizations.

House project amounts in this account were funded between $100,000 and $2,000,000 in FY 2022. The Committee may consider slightly higher project amounts for FY 2023. Any caps will be determined by the Chair after reviewing the full universe of requests.

Limitations on Education-Related Community Project Funding

Again, except where specifically authorized, community project funding cannot be used for construction (or the acquisition of property) or renovation of buildings.

In addition, grantees may not restrict participants based on race, ethnicity, or gender. Any project that appears to target services toward a particular race, ethnicity, or gender must have a description that makes clear that it will be operated in a race/ethnicity-neutral and gender-neutral manner.

Appropriations Bill: Military Construction, Veterans Affairs

Department of Defense - Military Construction Accounts

*The following types of projects are eligible to be considered for **community project funding**, provided that they comply with the specified guidelines listed below. The subcommittee will not consider requests for community projects unless they appear on a list provided to Congress by the Secretary of Defense or his/her designee. More detail regarding such lists can be found below.*

Each project request must be for fiscal year 2023 funds only and cannot include a request for multiyear funding. In addition, to be eligible, requested projects must be shovel ready in fiscal year 2023, with 35 percent design complete, and must be positioned to have contracts awarded in fiscal year 2023.If individual projects have not been previously authorized, requests must also be submitted to the House Armed Services Committee (HASC) for inclusion in the fiscal year 2023 National Defense Authorization Act (NDAA). Previous authorizations expire after three fiscal years. All projects must have a corresponding DD Form 1391, which is used by DoD to submit requirements and justifications in support of funding requests for military construction to Congress.

Construction and Unspecified Minor Construction– Active Components

Eligible community project requests include both construction and unspecified minor military construction projects for active components. An unspecified minor military construction project is a project that has an approved cost equal to or less than $6,000,000. The types of projects under this heading include construction, installation, equipment of temporary or permanent public works, military installations, and facilities for the accounts listed below:

- Army
- Navy and Marine Corps
- Air Force
- Space Force
- Defense-Wide Agencies (Special Operations Command (SOCOM), Defense Logistics Agency (DLA), etc.)

Construction and Unspecified Minor Construction– Reserve Components

Eligible community project requests include both construction and unspecified minor military construction projects for Reserve Components. An unspecified minor military construction project is a project that has an approved cost equal to or less than $6,000,000. **Some Reserve Component projects require a State funding match.** You must determine whether the proposed project requires such a match and if so, confirm that the project has current State match funding before the request can be considered. The types of projects under this heading include construction, expansion, rehabilitation, and conversion of facilities for training and administration for the accounts listed below:

- Army National Guard
- Air National Guard
- Army Reserve

- Air Force Reserve
- Navy Reserve

Planning and Design

Planning and design funding can be requested for specific projects when they are not yet at 35 percent design and therefore ineligible for construction funding. The types of projects under this heading include improving facility resilience, study, planning, design, and architect and engineer services for the accounts listed below:

- Army
- Navy and Marine Corps
- Air Force
- Space Force
- Defense-Wide Agencies (SOCOM, DHA, etc.)
- Army National Guard
- Air National Guard
- Army Reserve
- Air Force Reserve
- Navy Reserve

Lists of Eligible Community Projects

The eligible lists of community projects are those that are submitted to Congress by the Secretary of Defense or his/her designee. *Projects that only appear on a project list provided by a **base commander**, as opposed to the Secretary or his/her designee, will not be accepted.* Such eligible lists include:

Future Year Defense Program (FYDP)

FYDP is a projection of the forces, resources, and programs needed to support DoD operations over a five-year span. The FYDP is released simultaneously with the President's budget request. The updated document listing projects eligible for FY 2023 will be obtainable after the FY 2023 full budget rollout, through the Under Secretary of Defense (Comptroller) website: https://comptroller.defense.gov/Budget-Materials/

Unfunded Requirements/Unfunded Priorities Lists (UFRs/UPLs)

UFRs/UPLs are lists that each Service provides to Congress that identify priority projects that were not included in the President's budget request. These lists must be approved by the Secretary of Defense. UFRs/UPLs become available to Congress within ten days of the President's full budget release

Cost-to-Completes (CTCs)

CTCs are projects that have previously received an appropriation but require additional funding for completion. These lists represent the requirements identified by each Service for the additional funding necessary to complete a project. The lists are approved by each Service Secretary.

These lists include projects, ongoing and upcoming, that ensure long-term viability, better readiness, increased resiliency, improved living and working conditions for service members and their families, and significant cost savings in perpetuity.

As indicated above, some Reserve Component projects will additionally require a corresponding State funding match. Please verify said funding before submission. The Committee will not waive match requirements.

For your reference, current military construction authorizations may be found in the FY 2022 NDAA DIVISION B—MILITARY CONSTRUCTION AUTHORIZATIONS, which you can access by clicking HERE.

The average award for Military Construction projects in FY 2022 was $18 million. Note the Committee may consider similar project amounts for FY 2023, and any caps will be determined by the Chair after reviewing the full universe of requests.

Supplemental Required Questions for Military Construction Projects

1. Which Service is the project for?
2. State/territory where the project is located.
3. Installation Name.
4. Project Name and Amount.
5. Is the funding request for major construction, minor construction, or planning and design?
6. Is the project on the FY 2023-2027 FYDP? If so, for what fiscal year?
7. Is the project on a Service unfunded requirement (UFR)/unfunded priority list (UPL)?
8. Is the project a cost-to-complete from a prior year? If so, what year?
9. Upload: DD Form 1391
10. If a Reserve Component project, does it require a State funding match?
11. Is the project at 35 percent design and shovel-ready in FY 2023?
12. Can the project funds be obligated within 12 months of enactment of the bill?
13. If a construction funding request, has the Environmental Impact Study been initiated?
14. Was the project previously authorized? If not, has a corresponding request been submitted to HASC?

Department of Veterans Affairs

The following information outlines the type of projects that are eligible to be considered for ***community project funding****, provided that they comply with the specified guidelines listed below. The subcommittee will not consider requests for community projects unless they appear on VA's 2023 Construction SCIP List.*

Veterans memorials, parks, museums, and other similar projects are not eligible for community project funding. Funds are also not available for direct grants to veterans organizations or for local programmatic efforts.

Construction Programs

VA has three types of construction projects: Major Construction (projects that are expected to cost above $20,000,000), Minor Construction (projects that are expected to cost equal to or less than $20,000,000), and Nonrecurring Maintenance (NRM) (projects that consist of upkeep, construction and maintaining building systems). The classification of each construction project is determined by VA.

Community project funding requests are eligible ONLY for VA Minor Construction projects. VA's Minor Construction program includes capital projects with costs equal to or less than $20,000,000, particularly projects that construct new space instead of renovating existing space. Examples may include expanding existing facility square footage to provide additional healthcare capacity, construction of specialty care buildings or clinics, building of parking structures, or expanding gravesite space at cemeteries.

The Committee will only consider projects that appear on VA's Integrated Departmentwide Priority List for 2023 Construction Projects (2023 Construction SCIP List). This list will be included in the FY 2023 President's Budget submission.

The yearly Construction SCIP List includes projects that have been reviewed by VA and are determined to be at an advanced enough stage to receive funds. This will ensure that Federal dollars are not set aside for projects that are not yet ready to spend them. *Please note that while this list includes both Major Construction and Minor Construction projects, only Minor Construction projects will be considered for Member requests.*

The subcommittee strongly encourages member offices to familiarize themselves with VA's process for identifying and prioritizing construction needs at its facilities. As part of the annual President's Budget submission, VA submits four volumes of additional detail. Volume IV details the Construction and the Long Range Capital Plan. For your reference, the prior year 2022 Construction Strategic Capital Investment Planning Process Project (SCIP) List can be found in Table 5-1 within the FY 2022 VA budget submission, available at: www.va.gov/budget/docs/summary/fy2022VAbudgetVolumeIVconstructionAndLongRangePlan.pdf

A discussion of the FY 2022 list begins on page 281 in the linked document, and the list itself begins on page 282. While VA may change this list from year to year, this will enable you to become familiar with VA's project identification process.

Criteria for VA Community Project Funding (CPF):

- The subcommittee will consider supporting Community Project Funding only for VA Minor Construction projects that are equal to or less than $20,000,000 in total estimated

project cost, and they must be included in the 2023 Construction SCIP List (this list will be included in the FY 2023 President's Budget submission materials).

- Projects must be listed as unfunded on VA's 2023 Construction SCIP List with $0 in the 2023 Request column. Projects with a dollar amount in the 2023 Request column are requested in the President's budget request, and if requested, should be submitted as programmatic requests.
- Funding for a CPF project will be capped at 10 percent of the total estimated cost of the project to support planning and design that can be executed within twelve months of receiving funding. (Similar projects on the FY 2022 list would generally have been in the range of $1,000,000 to $2,000,000.)
    - Exceptions to the 10 percent cap may be made for projects where construction is ready to be supported in year one, and only applies to some National Cemetery Administration (NCA) Minor Construction projects. Please consult with the subcommittee and VA to determine if the full scope of an NCA project can be executable in one year.
- Final decision on funding caps will be determined by the Chair after reviewing the full universe of requests.

Supplemental Required Questions for VA Minor Construction

1. State/territory where the project is located.
2. City where the project is located.
3. Veterans Integrated Services Network (VISN) where the project is located or VA Administration.
4. Specific facility where the project is located.
5. Is the project listed on VA's 2023 Construction Strategic Capital Investment Planning (SCIP) list?
6. VA Construction Program Type (note – only Minor Construction projects are eligible for CPF funding).
7. What is the total estimated cost of the project? (must be equal to or less than $20 million)
8. Where is the project in the construction process? [Planning; Design; Awaiting construction; In the middle of construction; Other, please explain]
9. Please provide a history of Federal funding for the project, if any.
10. Can the project funds be obligated within 12 months of enactment of the bill?
11. Why is the project a priority for the Congressional district?

Appropriations Bill: Transportation, Housing and Urban Development

Department of Transportation

Account: **Airport Improvement Program (AIP)**

AIP community project funding requests shall be used for enhancing airport safety, capacity, and security, and mitigating environmental concerns.

All projects must be:

- AIP eligible in accordance with sections 47101 to 47175 of title 49, United States Code, and FAA policy and guidance.
- Supported broadly by local stakeholders, including residents, businesses, and elected officials.
- Administered by an airport and/or airport sponsor.

The average award in this account for FY22 was $4 million. Note that the Committee may consider project amounts of up to $7 million for FY23, but any caps will be determined by the Chairman after reviewing the full universe of requests. Please ensure community project funding requests are not duplicative of requests to another Committee or Subcommittee.

Supplemental Required Questions for Airport Improvement Program Projects

1. Project Name:
    a. EXAMPLE: Rehabilitate runway 6/24, Airport Name (3 letter or number airport code), City, State (2 letter postal code).
    b. NOTE: This description may be used to list the project in the House report and should be as accurate as possible to ensure that the funding goes to the correct project and location and must include both the name of the airport and the airport code.
2. General description of the project and why it is needed.
3. What are the benefits of this project and why is it a priority?
    a. NOTE: Benefits could include safety, environmental, economic, equity, mobility, etc. This description will not appear in the House report.
    b. EXAMPLE: Constructing a new apron (50,000 square feet) will reduce the risk of aircraft-to-aircraft and aircraft-to-ground vehicle incursions by 40 percent.
4. Amount requested for the community project for FY23 and the total project cost.
    a. NOTE: The community project funding may be a subset of the total project cost.
5. Can the project obligate all appropriated funds within 12 months after enactment? If not, what would be the expected date of obligation?

    a. NOTE: Obligation occurs when a project sponsor signs a grant agreement with a federal agency.
6. Estimated start and completion dates
7. Has the request been submitted to another Subcommittee or Committee this fiscal year? If yes, which one(s)?
8. Does the project have other public (federal, state, local) and/or private funds for the required cost-share and committed for the forecasted operations and maintenance costs? If so, what is the source and amount of those funds?
9. Does the project require an environmental review? If so, what is the status and/or outcome of the environmental review and National Environmental Policy Act (NEPA) category of action (if applicable)?
10. How will the project contribute to the airport's disadvantaged business enterprise goals? o Has the project received previous Federal funding? If so, how much and which public law (e.g., appropriations act or authorization act) provided it? o Is the project AIP-eligible?
11. Has the airport submitted a grant application for this same project to FAA? If so, when?
12. Would the project increase or decrease air traffic?
13. Would the project increase or decrease aviation safety? o Would the project increase or decrease environmental risks?
14. Does the airport and airport sponsor support the project?
15. Are there any stakeholders - such as residents that live near the airport, state or local officials, state department of transportation officials - that oppose the project?

Account: **Highway Infrastructure Projects**

Highway Infrastructure Projects are capital projects eligible under title 23 of the United States Code. Eligible projects are described under Section 133(b) of title 23, United States Code, as amended by title III of division A of the Infrastructure Investment and Jobs Act. Tribal and territorial capital projects authorized under Chapter 2 of title 23, United States Code, are also eligible.

All projects must be:

- Capital projects or project-specific planning/design for a capital project.
- Supported by the state or Tribal government that would administer the project. Inclusion on a Statewide Transportation Improvement Plan (STIP) or Transportation Improvement Plan (TIP) would satisfy this requirement.
- Administered by public entities or Tribal entities.

The Subcommittee <u>will not</u> fund activities that are administrative in nature even if they are eligible expenses under the statutory citation. These include general operating expenses, and activities required under sections 134 and 135 of title 23, United States Code.

The average award in this account for fiscal year 2022 was $2.7 million. Note that the Committee may consider project amounts of up to $7 million for FY23, but any caps will be determined by the Chairman after reviewing the full universe of requests.

<u>Supplemental Required Questions for Highway Infrastructure Projects</u>

1. Project Name
    a. EXAMPLE: Main Street widening and resurfacing, City, State, Congressional District. A short name by which the project may be identified, including a very brief description of what the funds will be used for and the project's location (city, county, State, Tribe, Congressional District).
    b. NOTE: This description may be used to list the project in the House report and should be as accurate as possible to ensure that the funding goes to the correct project and location.
2. General description of the project and why it is needed.
3. What are the benefits of this project and why is it a priority?
    a. NOTE: Benefits could include safety, environmental, economic, equity, mobility, etc. This description will not appear in the House report.
    b. EXAMPLE: Widening and resurfacing Main Street will allow the local government to add a turn lane to reduce congestion. It will also allow for safety upgrades at Avenue D where there is a high level of accidents.
4. Amount requested for the community project.
5. Total project cost.
    a. Provide the amount of the total cost of the project as outlined in the STIP or TIP, if applicable.
6. Can the project obligate all appropriated funds within 12 months after enactment? If not, what would be the expected date of obligation?
    a. NOTE: Obligation occurs when a project sponsor signs a grant agreement with or receives an allotment by a federal agency.
7. Estimated start and completion dates.
8. Has the request been submitted to another Subcommittee or Committee this fiscal year? If yes, which one(s)?
9. Does the project have other public (federal, state, local) and/or private funds committed to meet match or cost-share requirements for costs related to construction, operations, and maintenance? If so, what is the source and amount of those funds?
    a. NOTE: The cost-share requirements are defined in statute and vary based on activity, location, and other factors.
10. Does the project require an environmental review? If so, what is the status and/or outcome of the environmental review and National Environmental Policy Act (NEPA) category of action (if applicable)?
11. Type of project eligible under 23 USC 133(b):
    a. Highway
    b. Bridge
    c. EV Charging Infrastructure
    d. Wildlife Crossing
    e. Bike/Pedestrian
    f. Other (please specify)
12. Where is the project in the construction process?
    a. Planning and Environmental Review

    b. Final Design
    c. Right of Way
    d. Capital purchase or lease
    e. Construction
    f. Other (please specify).
13. Was the project on a State, Tribal or territorial Transportation Improvement Plan (STIP) or a transportation improvement plan (TIP) as of 12/31/2021? If yes, please provide a link to the plan.
14. Please provide the STIP or TIP ID Number and specify which plan (ex. North Carolina STIP, New York Metropolitan Transportation Council TIP) the ID Number comes from.
    a. The STIP or TIP also can be used for the location/description of a project, the total project cost, and information about where funding comes from.
15. Please provide a history of federal funding for the project, if any. Include both formula funds and any discretProject Name. EXAMPLE: Electric buses and charging infrastructure, City, State, Congressional District. A short name by which the project may be identified, including a very brief t does not fully fund the project, describe where the remaining funding comes from to complete the project.
    a. EXAMPLE: Unidentified State funds will compose 10 percent of the remaining cost and previously identified federal formula funds (STBG) will make up the rest.

Account: Transit Infrastructure Projects

Transit Infrastructure Projects are public transportation capital projects eligible under chapter 53 of title 49 of the United States Code. Eligible capital projects are described under Section 5302(4) of title 49, United States Code, and Section 5339(b)(1) and (c)(1)(B) of title 49, United States Code.

All projects must be:

- Transit capital projects or project-specific planning/design for a transit capital project.
- Supported by the state, local governmental authority, or Tribal government that would administer the project. Inclusion on a Statewide Transportation Improvement Plan (STIP) or Transportation Improvement Plan (TIP) would satisfy this requirement.
- Administered by public entities or Tribal entities.

Public transportation or transit is defined in Section 5302(15) and (22) of title 49, United States Code, as regular, continuing shared-ride surface transportation that is open to the general public or open to a segment of the general public defined by age, disability, or low income, and does not include intercity passenger rail transportation, intercity bus service, charter bus service, school bus service, sightseeing service, courtesy shuttle service for patrons of one or more specific establishments, or intra-terminal or intra-facility shuttle services.

The Subcommittee <u>will not</u> fund activities that are administrative in nature even if they are eligible expenses under the statutory citation. These include general operating expenses, and activities authorized under sections 5303, 5304, and 5305 of title 49, United States Code. The Subcommittee will continue to treat the Capital Investment Grants (CIG) program as

programmatic requests and will not fund CIG projects under Transit Infrastructure Projects, consistent with the fiscal year 2022 process.

The average award in this account for fiscal year 2022 was $2.5 million. Note that the Committee may consider project amounts of up to $7 million for FY23, but any caps will be determined by the Chairman after reviewing the full universe of requests.

Supplemental Required Questions for Transit Infrastructure Projects

1. Project Name.
    a. EXAMPLE: Electric buses and charging infrastructure, City, State, Congressional District. A short name by which the project may be identified, including a very brief description of what the funds will be used for and the project's location (city, county, State, Tribe, Congressional District).
    b. NOTE: This description may be used to list the project in the House report and should be as accurate as possible to ensure that the funding goes to the correct project and location.
2. General description of the project and why it is needed.
3. What are the benefits of this project and why is it a priority?
    a. NOTE: Benefits could include safety, environmental, economic, equity, mobility, etc. This description will not appear in the House report.
    b. EXAMPLE: Acquiring electric buses and related charging infrastructure will increase the safety and efficiency of the bus fleet, and reduce the overall greenhouse gas emissions for the transit agency.
4. Amount requested for the community project.
5. Total project cost.
    a. NOTE: Provide the amount of the total cost of the project as outlined in the STIP or TIP, if applicable.
6. Can the project obligate all appropriated funds within 12 months after enactment? If not, what would be the expected date of obligation?
    a. NOTE: Obligation occurs when a project sponsor signs a grant agreement with a federal agency.
7. Estimated start and completion dates.
8. Has the request been submitted to another Subcommittee or Committee this fiscal year? If yes, which one(s)?
9. Does the project have other public (federal, state, local) and/or private funds committed to meet match or cost-share requirements for costs related to construction, operations, and maintenance? If so, what is the source and amount of those funds?
    a. NOTE: The cost-share requirements are defined in statute. In general, transit capital projects typically require 20 percent local share.
    b. EXAMPLE: Local sales taxes are committed for 25 percent of the funds.
10. Does the project require an environmental review? If so, what is the status and/or outcome of the environmental review and National Environmental Policy Act (NEPA) category of action (if applicable)?
11. Where is the project in the construction process?

    a. Planning and Environmental Review
    b. Final Design
    c. Right of Way
    d. Capital purchase or lease (including bus purchases)
    e. Construction,
    f. Other (please specify).
12. Was the project on a State, Tribal or territorial Transportation Improvement Plan (STIP) or a transportation improvement plan (TIP) as of 12/31/2021? If yes, please provide a link to the plan.
13. Please provide the STIP or TIP ID Number and specify which plan (ex. North Carolina STIP, New York Metropolitan Transportation Council TIP) the ID Number comes from.
14. Please provide a history of federal funding for the project, if any. Include both formula funds and any discretionary grants.
    a. EXAMPLE: FY20 TIGER/BUILD Grant: $10 million; FTA Formula Funds: $5 million.
15. If the request does not fully fund the project, describe where the remaining funding comes from to complete the project.
    a. EXAMPLE: Unidentified State funds will compose 10 percent of the remaining cost and previously identified federal formula funds will make up the rest.

Department of Housing and Urban Development

Account: **Economic Development Initiative (EDI)**

EDI community project funding may be used for economic and community development activities, including land or site acquisition, demolition or rehabilitation of housing or facilities, construction and capital improvements of public facilities (including water and sewer facilities), and public services. Requests may also include planning and other activities consistent with previously funded activities eligible under the Community Development Block Grant (CDBG) program (title I of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5301 et seq.)), unless otherwise specified. EDI community project funding is not eligible for the reimbursement of expenses for activities or costs incurred prior to the obligation of funds, if such activities are not eligible under the CDBG program. Capital and operating expenses for fire and police stations are not eligible for EDI community project funding.

All projects must be:

- Supported broadly by local stakeholders, including residents, businesses, and elected officials.
- Administered by governmental or non-profit entities, including public housing agencies, as well as tribes and tribally designated housing entities.

The average award in this account for fiscal year 2022 was $1.5 million. Note that the Committee may consider project amounts of up to $4 million for FY23, but any caps will be determined by the Chairman after reviewing the full universe of requests.

Below are links to the Department's guidance:

https://www.hud.gov/program_offices/comm_planning/congressional_grants_economic_development_initiative_and_neighborhood

https://www.hud.gov/program_offices/spm/gmomgmt/grantsinfo

Supplemental Required Questions for Economic Development Initiative Projects

1. Project Name.
    a. EXAMPLE: Main Street elderly services facility improvements, City, State, County, Congressional District, or Tribe. A short name by which the project may be identified, including a very brief description of what the funds will be used for and the project's location (city, county, State, Congressional District, or Tribe).
    b. NOTE: This description may be used to list the project in the House report and should be as accurate as possible to ensure that the funding goes to the correct project and location.
2. General description of the project and why it is needed.
    a. EXAMPLE: For capital improvements, including roof repairs, accessibility alterations (installation of ramps and handrails, restroom alterations) and related equipment, labor and materials, within the County's oldest senior services facility.
3. What are the benefits of this project and why is it a priority?
    a. NOTE: Benefits could include safety, environmental, economic, equity, mobility, etc. This description will not appear in the House report.
    b. EXAMPLE: These improvements will improve the health and safety of more than 350 seniors that rely on services provided through the center for supplemental meals and health services, as well as to meet requirements under the Americans with Disabilities Act (ADA). As a result of a closure of a nearby community services facility within the County, improvements are necessary to address a recent increase in demand for elderly services and the need to expand the services available at this elderly services facility, which is in close proximity to the County's largest elderly housing development.
4. Amount requested for the community project funding and the total project cost.
5. Can the project obligate all appropriated funds within 12 months after enactment? If not, what would be the expected date of obligation?
    a. NOTE: Obligation occurs when a project sponsor signs a grant agreement with a federal agency.
6. Estimated start and completion dates.
7. Has the request been submitted to another Subcommittee or Committee this fiscal year? If yes, which one(s)?
8. Does the project have other public (federal, state, local) and/or private funds committed to meet match or cost-share requirements for costs related to construction, operations, and maintenance? If so, what is the source and amount of those funds?
    a. NOTE: EDI community project funding does not have a match requirement.

9. Does the project require an environmental review? If so, what is the status and/or outcome of the environmental review and National Environmental Policy Act (NEPA) category of action (if applicable)?
10. Is the project purpose primarily for services, new construction, rehabilitation, land or site acquisition, planning, or economic development?
11. Does the project primarily benefit persons of low-income or Tribal communities? If yes, please describe who the project is intended to benefit.
12. Who are the community partners participating in this project?
13. If the project purpose is for new construction or land or site acquisition, does it comply with local zoning requirements?
14. Is the project included or supported by an identified priority area within a state or local HUD Consolidated Plan? If yes, please provide a link to the plan.
15. Is the project intended to address climate change, resiliency, mobility, or equitable access to housing or services?

Frequently Asked Questions

The process of requesting and submitting requests for Community Project Funding can be confusing. Here are some of the most frequently asked questions about the process. Please check this section for answers to many of your questions before following up with my staff.

What is Community Project Funding?

Community Project Funding is generally defined as spending provisions in federal legislation that:

- Are requested on behalf of constituents or constituent organizations by a Member of Congress or Senator;
- Provides, authorizes, or recommends a specific amount of discretionary budget authority, credit authority, or specific funding amount to a specific entity for a specific purpose; and,
- The purpose of the project must meet the objective of a federal program under existing law.

Community Project Funding is typically requested for projects with a clear purpose and goal above and beyond normal operating activities, for which private, non-federal funding is not available or sufficient. Community Project Funding will typically only serve as a partial contribution to the total cost of a project.

Is there a deadline for submitting a request?

Yes. The deadline to submit a Community Project Funding request for our office is April 18, 2022 at 12:00 PM EST.

What if I miss a deadline? Are any exceptions made if the bill hasn't been passed?

Congressional offices review numerous requests in a short amount of time. As a result, deadlines are strictly enforced. Once my office submits our requests to the full committee, I am unable to change or add requests. That is why it's important to submit your request before the deadline.

Are Community Project Funding requests publicly disclosed?

Yes. All requests for Community Project Funding submitted by the Member to the committee for consideration must be publicly listed on that Member's website, including the name and address of the requestor, the amount requested, and the justification for use of taxpayer funds.

Are there limitations on what Community Project Funding can be used for?

Yes. Federal Programs have very specific restrictions on how federal funds can be used. It is recommended that you closely examine this guide for references to eligible

uses or limitations on use. Generally, funding cannot be used for debt service, recurring or routine expenses, reimbursement of costs, or projects that cannot demonstrate value to the community.

Can I request funding for “bricks and mortar”?

In general, no. One of the most common requests for funding is for building construction or renovation. Most appropriations accounts specifically prohibit this kind of project given the high demand.

There are some exceptions to this rule, including the Economic Development Initiative under the Department of Housing and Urban Development, and certain projects under the Military Construction Subcommittee, etc. You should review this Guidebook for examples.

Should I submit my request to both my U.S. Representative and U.S. Senators?

Yes. It is strongly recommended that you submit your request to all of your federal representatives.

How much should I request?

It depends on the account from which you are requesting funds. You should not request more funds than you need or that can be realistically spent in the Fiscal Year for which you receive the funds. While you should request the amount that can be expended in the upcoming Fiscal Year that you need, please remember that projects are rarely funded fully due to budgetary restraints. Receipt of funds from Community Project Funding in one Fiscal Year is not a guarantee for Community Project Funding in future Fiscal Years.

What if I do not know the appropriate Account or Agency for my project request?

This guide has been prepared to outline information on available accounts. Requestors should use this guide to identify the appropriate account to identify one that meets the needs of your project or organization. Please contact my office if you need additional information.

If my project is funded, will I receive the full amount I request?

There is no guarantee that an approved Community Project Funding request will be funded at the requested level. It is very likely that you will only receive a portion of your request, if funded at all. This is mostly due to budgetary restraints. Please keep this in mind when requesting support for your project.

Do I need letters of support?

Yes. The more community support for a project, the better. As listed above, letters of support from local, municipal, and state elected officials and stakeholders, as well as

editorials and articles in local newspapers on the importance and necessity of the project are all important.

I submitted a request. Will it be approved? When will I know?

The FY 2023 Community Project Funding process is extremely targeted and this process is also very competitive. While my team will look at all requests, it is strongly recommended you explore other grant and funding sources as well.

Many subcommittee deadlines are in mid-April. In order for my team and I to properly examine all requests, my office's deadline is April 18, 2022 at 12:00 PM EST

The House Appropriations bills are typically considered in the late spring, with the Senate considering bills in late spring and over the summer. The House and Senate have to convene a "conference committee" to work out the differences in each of those bills.

The entire appropriations process can take several months. In order to take effect, appropriations bills approved by the House Appropriations Committees must be agreed to by both houses of Congress and signed into law by the President, typically before the end of the fiscal year on September 30th; however, the process often extends beyond this date. Each project request must be for fiscal year 2023 funds only and cannot include a request for multi year funding. However, the performance period for a project funded with amounts provided in fiscal year 2023 will depend on the appropriations account from which it is funded, and may be longer than one year.

The Committee requires all Members to publicly disclose and post their final requests to the Appropriations Committee once the requests are made. Please remember, even if your project is supported in the House and/or Senate Appropriations bills, the funding level is subject to change until the final bill is signed into law.

If my Community Project Funding request is granted, what is the process for getting the assistance and how quickly will I receive it?

In general, recipients of Community Project Funding will be contacted by the appropriate agency or office that oversees the account from which your project received funding. This cannot happen until the appropriations bill in which your project was listed is signed into law. The timing varies between departments and agencies – some may start the process within several weeks, others may take several months after the bill's enactment into law.

In most cases, you will have to complete and submit a grant application outlining the project's goals, cost estimates and other requirements. You will work with a program or contract officer to complete these steps; they may have questions or additional requirements that could affect the timing of the obligations or outlay of funding to your organization.

The process of accessing funding and the time it takes to complete the necessary steps, surprises many recipients who expect the money to be provided immediately.

Please be sure to take this into account when submitting a request.

Can I depend on receiving Community Project Funding for the same project more than once?

Generally, no. Most successful requests are one-time infusions of funding, generally used to launch a project or partially contribute towards the total cost of a project.

Given the limitations on the appropriations process for Community Project Funding, there is no guarantee that Congress will support a project for more than one year. However, you should discuss the needs of your project with your Congressional sponsor(s) if you believe that federal support will be needed beyond a single fiscal year.

Other Federal Funding Resources

The Community Project Funding process is highly competitive, and while there are many worthy projects that deserve support, funding limitations prevent many from receiving funding through the Congressional appropriations process. However, it is important to note that Community Project Funding represents only a small fraction of the discretionary funding available through competitive grants, loans, and other opportunities.

Below are a number of useful resources to explore other federal funding opportunities. Each Congressional office has staff dedicated to assisting organizations with seeking and applying for grants; you are strongly encouraged to contact your Congressional representatives to discuss how you can access any assistance from your federal elected officials.

Key Resources

Grants.gov

Looking for other federal funding opportunities? At Grants.gov, organizations can search and apply for competitive grants from 26 different federal agencies. Grants can be searched by agency, type of applicants, intended purposes, and more.

SAM.gov

The official U.S. government website for people who make, receive, and manage federal awards.

GovLoans.gov

Interested in finding out which loans or benefits you may be eligible for? Here you can learn more about federal loans, determine which loans may be right for you, and more.

Benefits.gov

This tool will help you figure out what government benefits you may be eligible for. It also provides information on how to apply for these programs.

USA.gov

The official guide to US Government Information and Services.

This section will be updated with more information at a later date.